# CITY AND COUNTY OF SAN FRANCISCO DEPARTMENT OF THE ENVIRONMENT

# SAFE DRUG DISPOSAL

# STEWARDSHIP PLAN

### **PROPOSAL**

AUGUST 27, 2020 Revised October 13, 2020

© Inmar 2020. Inmar authorizes the posting of the plan dated October 13, 2020 in accordance with Section 2211(b) and 2211(g) of the San Francisco Ordinance 31-15 for Safe Drug Disposal Stewardship for the purposes of making it available to the public for review and comments.





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## I. Introduction

Inmar submits this Safe Drug Disposal Stewardship Plan ('Plan") for Unwanted Covered Drugs in compliance with City and County of San Francisco Ordinance number 31-15 ("the Ordinance") and Regulation #SFE-16-01-SDDSO, ("Regulation") for the management, collection, transportation, and disposal of Unwanted Covered Drugs from the residents of the City. All capitalized terms not otherwise defined shall have the same meaning as in the Ordinance and Regulation.

Inmar's Plan provides a comprehensive safe drug disposal stewardship program that includes compliant drug collection methods supported by outreach and education programs to increase resident awareness and participation. The Plan provides safe, secure, and convenient access on an ongoing basis for residents across the City and will be funded by participating covered manufacturers. The Plan also provides reporting on collection metrics and results of resident education and outreach campaigns.

## II. Definitions

**Auto Injector** means an unused or partially used pre-filled injector product with a retractable or otherwise securely covered needle

**Auto-Injector Mail-Back Package** means a pre-paid, pre-addressed, FDA-cleared sharps container and outer shipment package for the collection and disposal of Pre-filled Injector Products

**Authorized Collection Site (Sites)** means a location which hosts an Inmar kiosk for the collection of Unwanted Medicine and is operated by an entity which has registered with the DEA as a collector of controlled substances under 21 CFR Section 1317.

Authorized Collector means the operator of an Authorized Collection Site

Board of Pharmacy means the California State Board of Pharmacy.

**Carrier** means the common carrier used to transport Unwanted Medicine.

**Container** means the cardboard box which both supports the inner liner inside the kiosk during medicine collection and becomes the outer shipping package when the inner liner is full and/or removed from the kiosk

**Collection System** is Inmar's term for the collection method that utilizes permanent collection kiosks at fixed locations.

**Collection Method** means one of the three collection types (kiosk, mail-back, or event) authorized for collection and disposal of home-generated controlled substances by the DEA under 21 CFR Section 1317.

City means the city and county of San Francisco, California.

**DEA** means the U.S. Drug Enforcement Administration.

**DEA Rule** means the DEA Final Rule, "Disposal of Controlled Substances," 79 Fed. Reg. 53520 *et seq.* adopted on September 9, 2014 and codified at 21 CFR 1317.

**DOT** means the U.S. Department of Transportation.

Drop-door means the door on the Kiosk where Unwanted Medicines are deposited by residents.

**Inhaler Mail-Back Envelope (Envelopes)** means a pre-paid, pre-addressed envelope for the collection and disposal of inhalers



**Inmar Plan** means the product stewardship plan presented in this submittal.

**Inner Liner** means the liner placed inside the Container which meets the requirements of 21 CFR Section 1317.60

**Kiosk** means a metal receptacle into which Residents deposit Unwanted Covered Drugs and which meets the requirements of 21 CFR Section 1317

**Kiosk Drop-off Service** means a collection method in which Residents deposit Unwanted Covered Drugs into a kiosk operated by an Authorized Collector at an Authorized Collection Site.

Kiosk Drop-Off Site - See Authorized Collection Site

**Liner Kit** is a set of three (3) pre-labeled and pre-paid cardboard box Containers, liquid barriers, and serialized, puncture-resistant Inner Liners.

**Law Enforcement Agency or LEA** is a federal, state, tribal, or local law enforcement office or agency. **Mail-Back Service** means a collection method in which Residents return Unwanted Covered Drugs utilizing prepaid and preaddressed mailing envelopes or packages.

Mail-Back Starter Kit means 20 Standard Mail-Back Envelopes with a visual reorder trigger, with instructions to Standard Mail-Back Distribution Sites on how to reorder additional Mail-Back Starter Kits.

Mailer is a generic term used in Ordinance 31-15 Section 2209 that refers to all pre-paid, pre-addressed Standard and Inhaler mail-back envelopes and Auto-injector mail-back packages.

**Non-participating** means qualified entities not participating in an existing Approved Stewardship Plan as of August 27, 2020.

Packaged Container means the full Inner Liner used in the Kiosk Drop-off Service after it is removed, secured within the Container, prepared, and sealed for transportation to a DEA Reverse Distributor.

Pharmacy Employee - means the designated contact person or persons at the Kiosk Drop-Off Site.

Pick-Up and Disposal Coordination Option means the method of packaged container disposal which an Authorized Collector selects when participating in the Inmar Plan. The three options, Self-Service Return, Technician-Assisted Return, and Full-Service Return, are described in detail in Section V of the Inmar Plan

**Program or Product Stewardship Program** means all Product Stewardship Plans and the single system of promotion approved by the Department of the Environment pursuant to Chapter 22, Division I of the San Francisco Environment Code.

**Program Toll-Free Phone Number** means the single toll-free telephone number for Residents to obtain mail-back envelopes and packages or to locate a kiosk drop-off site which is established pursuant to Ordinance §2206(a)(3).

**Program Website** means the single website for Residents to obtain mail-back envelopes and packages or to locate a kiosk drop-off site which is established pursuant to Ordinance §2206(a)(3) and on which is posted the results of the biennial survey required in Ordinance Section 2206(a)(4).

Required Languages means English, Spanish, Chinese, Russian, and Tagalog (Filipino).

**Residents** means human beings residing in the City and County of San Francisco. "Residents" does not include business generators of pharmaceutical waste, such as hospitals, clinics, doctor's offices, veterinary clinics, pharmacies, or airport security and law enforcement drug seizures.

Service Convenience Goals means the goals established in Ordinance Section 2205(b)(1).

Standard Mail-Back Envelope Distribution Site (Site) means a location in San Francisco a

**Standard Mail-Back Envelope Distribution Site (Site)** means a location in San Francisco at which residents may obtain one or more standard mail-back envelopes at no charge and which is provided by Inmar to meet the Service Convenience Goals established in the Ordinance.

**Standard Mail-Back Envelope (Envelopes)** means a prepaid and preaddressed mailing envelope for the collection and disposal of all Unwanted Covered Drugs except for those dispensed in an inhaler or auto-injector



**Take-Back Collection Event Service** means a collection method in which Residents deliver Unwanted Covered Drugs to a one-day event at a location accessible to the public, conducted by Inmar, with oversight by law enforcement.

**Technicians** are service personnel who are trained to provide services related to kiosks that are operated by Inmar. This includes, but is not limited to, responding to damaged kiosks.

**Vendor** is any vendor retained by Inmar to provide materials or carry out its obligations under the Inmar Plan.

## III. Overview

Inmar's Plan is compliant with the Ordinance and the Regulation. The Plan provides for safe, secure, and convenient access to Unwanted Covered Drugs Authorized Collection Sites on an ongoing basis for residents across the City and will be funded and paid for in accordance with § 2208. Inmar's Plan will accept all Unwanted Covered Drugs regardless of which Producer manufactured them and there will be no point-of-sale or point-of- collection fee charged to City residents.

As required under the Ordinance §2204, Inmar's Plan includes the following components:

- a) **Contact Information:** List and contact information for all current and/or potential drug producers participating in the Stewardship Plan;
- Collection System: A description of the collection system to provide convenient ongoing collection service for all Unwanted Covered Drugs in accordance with the Ordinance §2205;
- Handling & Disposal: A description of the handling and disposal systems to be used in accordance with the Ordinance §2205 and §2207;
- d) Policies and Procedures: A description of the policies and procedures to be followed by Persons handling Unwanted Covered Drugs;
- e) Patient Privacy: A description of how patient information on Drug packaging will be handled;
- f) Public Education & Promotion: A description of Inmar's public education outreach and promotion strategy required under the Ordinance §2206 and the Regulation §D, including a copy of standardized instructions for City residents, signage developed for Collectors, and required promotional materials;
- g) **Goals:** A proposal as to Inmar's short-term and long-term goals under the Plan in accordance with the Ordinance §2204(g)
- h) Miscellaneous: Considerations for use of existing providers of waste pharmaceutical services, separating Covered Drugs from packaging where possible and recycling of Drug packaging where feasible.

As required in the Ordinance §2212(c), Inmar will notify the Director fifteen (15) days prior to making any changes to the Plan that do not substantively alter plan operations under subsection (a) of §2212. Any proposed substantive change to the Plan as described under §2212(a) will be submitted to the Director in writing at least 30 days before the change is scheduled to occur.



## IV. Contact Information

## a) Inmar Plan Liaison

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Manager, Consumer Drug Take Back Solutions

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## b) Producer(s)

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Director, Commercial Operations (US)

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Unichem Pharmaceuticals, USA - Sanjeev Parab

Director, Finance

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Email: sparab@unichemusa.com Phone: 732-253-5954

Inmar will provide a current list of participating Producers to the Director in the Annual report or upon request by the Director.

## V. Collection of Covered Drugs

## a) Convenient and Equitable Access

Pursuant to the Ordinance §2203(e)(4), Inmar will initiate operations within three (3) months



after the Director's approval of the Plan. Inmar will set up a collection system that provides convenient and equitable access to City residents as outlined in the Ordinance §2205. Collectors are searchable to residents in Google Maps, simply by typing "Drug Disposal," or other similar phrases in the Google Maps applications.

#### Authorized Collection Sites and Standard Mail-Back Envelope Distribution Sites

Pursuant to §2205(b) (1), Inmar will establish a minimum of five Authorized Collection Sites in every Supervisorial District, geographically distributed to provide reasonably convenient and equitable access, giving preference to retail pharmacy locations. Upon Plan approval, collection Kiosks shall be installed 90 days after signed agreements are obtained with Authorized Collection Sites.

Inmar is actively in discussions with its existing pharmaceutical returns client network seeking pharmacies interested in becoming Authorized Collectors. Appendix A represents a list of Authorized Collectors who have agreed to become Authorized Collection Sites. Appendix B represents a list of potential Authorized Collection Sites pursuant to those discussions. Inmar will utilize hospitals with on-site pharmacies and law enforcement agencies as necessary to meet the goals of equitable and reasonably-convenient access for City residents. All eligible, validated retail, hospital, or clinic pharmacy locations not currently participating in an approved Stewardship Plan have been notified of Inmar's intent to become an approved Operator. Inmar will comply with the requirements of 2205(b) (4).

Inmar will review any potential Authorized Collection Site against the Board of Pharmacy License directory to validate the location holds an active retail, hospital or clinic license. Additionally, sites will be required to provide evidence of current DEA registration. Inmar will notify the Director as new Authorized Collection Sites become operational. Such notification will include the Authorized Collector's contact information.

Upon plan approval, Inmar will validate Authorized Collectors' Board of Pharmacy License status and DEA Authorized Collector registration status on an annual basis.

Inmar's utilizes its existing Field Account Representatives and Managers across the State to broadly and quickly reach out to independent and local hospital locations for notification and consideration regarding becoming an Authorized Collector under the Inmar Plan.

Inmar's utilizes its retail chain Sales and Leadership team relationships with existing retail corporate clients for notification and consideration regarding their City footprint locations becoming Authorized Collectors under the Inmar Plan.

Additionally, notification letters will be mailed to all validated, non-participating retail, hospital, and clinic pharmacy locations or corporate office contacts to ensure proper notification and awareness is achieved. Written notifications as described above will be sent annually.

Inmar's goal is to meet the convenience standard with placement of 5 Kiosks in each 11 supervisorial districts within San Francisco County. However, we also recognize that this may not be possible both logistically and physically.



Inmar is committed to engaging Standard Mail-Back Envelope Distribution Sites as an alternative method for meeting the convenience standard in each of the supervisorial districts. In the event, Inmar is unable to meet the standard of 5 Kiosk Drop-off Sites in a certain district, Inmar will secure Standard Mail-Back Envelope Distribution Sites with the following formula in coordination with the suggested alternative method provided by the City within 90 days of Plan approval.

Kiosk Drop-off Sites Per District	Standard Mail-Back Envelope Distribution Sites Per District
4	3
3-2	6
1-0	9

The Appendix C represents a list of Sites identified as potential Standard Mail-Back Envelope Distribution Sites by district. The list indicates primary target Sites for each supervisorial district and alternate Sites in the event that the primary Sites are not agreeable to providing Standard Mail-Back Envelopes.

In the event Inmar needs to implement or discontinue Authorized Collection Sites or Standard Mail-Back Envelope Sites, when needed to maintain compliance with the ordinance Convenience Standard, Inmar will notify the Department within 30 days of the change.

Inmar is confident in our ability to meet the convenience standard provided in §2205(b) (1). To ensure the best possible access for City residents, Inmar also provides Mail-Back Services in accordance with §2205(b) (5). Inmar does not propose to provide Take-Back Collection Event Services as a method of meeting the convenience standard. All types of collection methods are described in more detail below.

In accordance with §2205(c), Inmar proposes to assume servicing one of the two City-owned pharmacy Kiosk Drop-off Sites. Upon Plan approval, Inmar commits to coordinating with the current approved Program Operator in determining a fair and equitable approach for the operation and/or servicing of the two City-owned pharmacy Kiosk Drop-off Sites.

## b) Kiosk Drop-off Service

Pursuant to the Ordinance §2205(b) (2), Inmar complies with DEA regulation 21 CFR Parts § 1317.60(c) and 1317.70(f), and seals all Inner Liners and Mailers. These Inner Liners and Mailers shall not be opened, x-rayed, analyzed, or otherwise penetrated. Accordingly, their contents shall not be sorted or inventoried subsequent to being placed into a Kiosk or Mailer. Patient Privacy is addressed more specifically in Section VIII.

Pursuant to the Ordinance §2205(b)(3-4), Inmar will give preference to Retail Pharmacies and law enforcement agencies wherever possible to voluntarily serve as Authorized Collection Sites for Unwanted Covered Drugs. Kiosks and other program services will accept



all Covered Drugs regardless of manufacturer, label or producer. Kiosk Drop-off Sitess will accept all Unwanted Covered Drugs to the extent allowed under state and federal laws and regulations, including all types of prescription and over the counter medications and dosage forms, liquids, lotions, schedule II-V controlled substances and inhalers. Auto-injectors are prohibited from being placed in the Kiosk, however Auto-Injector Mail-Back Packages will be available to all residents through the website and toll-free number as described further in Section c) below. Appendix D includes a Kiosks sign advising residents of this option. Inmar will work with all Authorized Collection Sites to validate that the requirements in §2205(d) including all relevant DEA and Board of Pharmacy requirements are met.

#### **Kiosk Specifications and Design**

Inmar's Kiosk is made in the USA and designed to be safe and secure as required. Produced from 16- gauge cold-rolled steel, and with an easy-to-use, Americans with Disabilities Act (ADA)-compliant Kiosk design, residents can easily drop unused medications through the Drop-door and into the shippable Container and Inner Liner inside. The Container is a 275 lb-rated box with a 6-mil, DEA-compliant Inner Liner. Inner Liners are either 18 gallons or 35 gallons dependent upon geographical location and population density of the Kiosk Drop-off Sites. This volume rating is printed directly onto our 6-mil DEA-compliant Inner Liners and has passed the tests prescribed in accordance with ASTM D 1922 and ASTM D 1709.

The Kiosk design itself exceeds standard security requirements. The top of the Kiosk is sloped, limiting the ability to stack items on top. In addition, the Drop-door features an extended metal drop-door that lowers into the Container to detect when product capacity is reached. When the drop-door encounters resistance within the Kiosk, it is an indication that it is time to change the Container. This manual capacity indicator eliminates the need to change batteries and/or sacrifice the location of the Kiosk to be proximate to an electrical outlet. Lastly, the Kiosk access door is reversible to allow for convenient placement in any appropriate location in the pharmacy.

Per DEA requirements, the Kiosk will be installed in the line of sight of pharmacy or DEA registrant employees and bolted to the floor or a permanent fixture. The Inmar Kiosk has predrilled holes in the bottom for easier installation. It also features a 4-point locking system with steel projections in two center locations and the top and bottom of the door that are activated when locked for strengthened security. Top and bottom deadbolt locations are hidden from the outside to prevent break-ins.

Should an Authorized Collector request for the initial installation of the Kiosk to be managed by Inmar we will coordinate with the Site and our contracted agency to install a Kiosk at the Drop-off Sites. The Kiosk host is requested to remove any physical barriers of the identified Kiosk location in advance of the agreed upon installation date and time as well as the location to be identified on the floor with markings such as tape to insure the Kiosk is installed in the proper location. Some retail companies prefer to retain the liability within their corporation and prefer to complete the Kiosk installations themselves with their own engineering teams. In this scenario, Inmar will outfit the Sites with Kiosks and the corporate technicians will arrange for all installation.



The Inmar Kiosk includes signage in English and Spanish, Chinese, Russian, and Tagalog. Signage includes communication representing items allowed and prohibited for deposit into the Kiosk. The signage will also feature a website and toll-free phone number (detailed further in Section VII) so users of the program can ask questions and find more information. Inmar will work with the Department to design any additional signage that meets the needs and requirements of the program. Kiosk signage will be designed for consistency with that of existing approved Plan operators. See Appendix D for examples of existing signage. Inmar's Kiosk is sent to the Authorized Collector along with enough supplies for 3 returns. Supplies include:

- Preaddressed, pre-paid serialized Container
- Serialized Inner Liners to protect against puncture and provide a liquid barrier
- Easy-to-use zip ties to seal Inner Liner compliantly
- Absorbent pad for placement in the bottom of the Inner Liner

#### **Pick-Up and Disposal Coordination Options**

For the safe on-site removal of contents and servicing of Kiosks, Inmar abides by the DEA regulations in 21 CFR 1300 et al.

Inmar will work with each Authorized Collector to develop a service schedule that works specifically for their Site. Service technicians are available should emergency service be required. For a pickup request outside of the normal schedule, the standard response time is 48 hours. Regardless of the service model chosen, Inmar, with its contracted disposal partners, will provide direct feedback using discrepancy reports to prompt any corrective action needed should Inner Liners reach disposal facilities in a non-compliant manner, i.e. taped incorrectly, overweight, etc. Feedback is communicated directly to Authorized Collector as well as any technicians who may have assisted or serviced a return as described below. Any discrepancies will be included as required in the annual reports

#### **Self-Service Returns**

Inmar will train Authorized Collectors to service the Kiosks on their own to allow for expedited servicing as desired. The steps to service a Kiosk are fast, efficient, and DEA-compliant. Inmar will provide Authorized Collectors with training materials including step-by-step instructions for tracking, sealing, shipping and replacing Containers. The process for the pharmacy once a Kiosk is installed is as follows:

- Pharmacist receives the Liner Kit
- Pharmacy team (consisting of 2 pharmacy employees) constructs the Container with Inner Liner, inserts and securely locks the Kiosk
- Pharmacy team unlocks the Kiosk drop-door to enable consumer use
- Installation date of Inner Liner is documented and witnessed by on Tracking Sheet
- Once Kiosk is full, pharmacy team members will jointly open Kiosk
- Container and Inner Liner is removed and documented on the Tracking Sheet.
- Container is packaged (Inner Liner is zip tied, outer box is taped) to be compliant with all DOT Hazardous Materials Regulations
- The sealed Inner Liner will not be opened, x-rayed, analyzed, or otherwise



- penetrated.
- Replacement Container and Inner Liner is constructed, inserted, secured into Kiosk and documented on the Tracking Sheet
- Pharmacy team contacts FedEx for pickup of Packaged Container for shipping to authorized Disposal Facility for destruction

\*At no point will the pharmacy have to store the Packaged Container for longer than 48 hours after calling FedEx.

As part of the self-service option for Kiosk servicing, the pharmacist will be responsible for packaging the Container and Inner Liner for shipment and contacting FedEx for pickup. FedEx will respond within 48 hours of request by phone. If the pharmacist utilizes the FedEx shipping portal, the pharmacist is able to request in the "Notes" field a specific pick-up time. Inmar will also reach out to its contacts at FedEx to ensure that local contacts are aware of Authorized Collection Sites and their needs related to quick turnaround.

#### **Technician-Assisted Returns**

Inmar will provide contracted employees who will be trained specifically in servicing Kiosks in a geographically-assigned area. These employees will establish a pattern for servicing the Authorized Collectors utilizing service metrics to establish an appropriate routine for service. The service will include the following:

- Observation of the condition of the Kiosk upon arrival
- Notification to the pharmacy employee of arrival
- Coordination of 2 pharmacy employees to witness change out of Kiosk Inner Liner supplies
- Removal, packaging, and documentation of the Inner Liner and Container from the Kinek
- Replenishment of new supplies for renewed operation
- General clean-up and wipe down of Kiosk
- Notation of Inner Liner serial number removed, and replacement Inner Liner serial number installed along with signatures by 2 pharmacy employees (witnesses)
- Removal of Packaged Container to be placed behind the pharmacy counter to await
   FedEx pick up
- Technician calls FedEx to schedule pickup of the Packaged Container unless otherwise agreed upon by pharmacy staff
- Final signature from pharmacy employees of completion of service event.

#### **Full-Service Returns**

Inmar will offer on-site service for the collection, replacement, and shipping of Packaged Containers. This all-inclusive program removes the burden for the Authorized Collector and the pharmacy employees. Inmar will initiate standard service intervals for each Collector. Once a pattern of usage has been established, the service schedule will be adjusted with the agreement of the Authorized Collector to provide the best overall service with minimal interruption. Inmar will work with the Authorized Collector to adjust the schedule based on utilization of the Kiosk.



Inmar will provide two employees with DEA Rule training to specifically service Kiosks. The service will include the following:

- Pharmacist receives the Liner Kit
- Pharmacist contacts preassigned Full-Service staff to construct Container with Inner Liner, insert and securely lock Kiosk.
- Full-Service staff will unlock the Kiosk drop-door to enable consumer use
- Once the Kiosk is full (or until routine schedule is established), pharmacist contacts preassigned Full-Service Staff service
- Upon arrival, Full-Service staff will observe the condition of the Kiosk
- Full-Service staff will notify pharmacist of arrival
- Full-Service staff will remove the Container and Inner Liner and document on the Tracking Sheet.
- Container is packaged (Inner Liner is zip tied, outer box is taped) to be compliant with all DOT Hazardous Materials Regulations
- The sealed Inner Liner will not be opened, x-rayed, analyzed, or otherwise penetrated.
- Replacement Container and Inner Liner are constructed, inserted, secured into Kiosk and documented on the Tracking Sheet by two pharmacy staff employees
- Full-Service Staff will perform general clean-up and wipe-down of Kiosk
- Full-Service Staff will unlock the Kiosk drop-door to enable consumer use
- All required information including but not limited to the installation date and serial number of Inner Liner is documented and on Tracking Sheet and witnessed by two pharmacy staff employees
- The sealed Inner Liner will not be opened, x-rayed, analyzed, or otherwise penetrated
- Packaged Container will to be taken directly to FedEx by Full-Service Staff to be sent directly to authorized Disposal Facility for destruction
- Final signature from pharmacists upon completion of the Full-Service Event is obtained

### **Service Standards**

For Sites where Inmar technicians aren't regularly servicing Kiosks, Inmar has established several processes for issues to be mitigated. Aside from visual inspection when locking and unlocking the Kiosk for use during pharmacy hours, pharmacy staff are provided with the following resources should they experience issues with the Kiosk:

- Email the take-back@inmar.com inbox, which is monitored by a large team of full-time workers and issues can be quickly triaged and handled. This inbox is the quickest and most effective way for us to respond to any issues with Kiosks.
- Authorized Collection Sites can also call 888-371-0717 for urgent issues

Additionally, Pharmacy Employee(s) may have developed relationships with Inmar field service staff who have visited their Site during implementation. The Inmar field service staff acts as additional resources should issues arise. Lastly, Inmar has a team of full-time staff members dedicated to the program that will regularly visit Authorized Collection Sites to review and audit for program compliance.



Regardless of the service model selected, Inmar has a long-standing contractual relationship with FedEx and therefore has multiple internal and external contacts. Inmar's procurement and operations teams have direct relationships with personnel at FedEx corporate office. Should an issue arise with the standard 48-hour service level agreement, these contacts will be leveraged daily for mitigation of further issues as well as any needed general support. Detailed FedEx contact information can be found in Section VI.

Inmar will periodically monitor all Packaged Container FedEx shipment tracking numbers from Kiosk Drop-off Sites to the designated reverse distributor as designated in Section VI. Typically, any Packaged Container that is shipped has a 3-5 day ground shipment timeframe from the moment it is scanned by a FedEx driver to the delivery point. Should a Packaged Container not arrive to our reverse distributor within an acceptable timeframe, Inmar will do the following:

- Reach out to site host to determine when Packaged Container was picked up
- Track liner via tracking ID portal at FedEx.com
- Contact regional rep for FedEx to investigate root cause of delay
- Investigate location of Packaged Container and identify updated arrival date at Reverse Distributor site.

#### **Auto-Replenishment of Kiosk Supplies**

Regardless of service option selected, the supplies used to collect and transport Unwanted Covered Drugs are provided in automatically-replenished "kits" of three. Each Liner Kit includes: pre-labeled and pre-paid cardboard box Containers, liquid barriers, and serialized, puncture-resistant Inner Liners. The Liner Kits, when packaged with the interior components, are approximately 6 inches thick. The Container is cinched tightly around the inner components, which makes for a very easy-to-store kit. Liner Kits can be stored behind the pharmacy counter, behind a door, or under or behind a desk, with no ongoing maintenance required.

Upon receipt of the Packaged Container at our destruction partner's site, an electronic raw data file via SSH File Transfer Protocol (SFTP) with the weight, serialized barcoded label information and tracking information is passed to Inmar. This information is then received and entered into our Order Management log and Inbound Receipts log. The system tracks when the second of the three Containers is received at the destruction partner. Inmar then initiates a reorder trigger for the next kit to be shipped. Auto replenishment reduces the amount of inventory maintained at the Authorized Collection Site while maintaining sufficient supplies to keep the Kiosk continuously operable.







Figure 1: Kiosk Supply Auto-Replenishment Kit

## c) Mail-Back Services

Pursuant to the Ordinance §2205(b) (5) Inmar will provide prepaid and preaddressed Mailers to residents containing written instructions for returning Unwanted Covered Drugs. While Standard Mail-Back Envelopes will be available at approved Standard Mail-Back Envelope Distribution Sites, Standard Mail-Back Envelopes, Inhaler Mail-Back Envelopes and Auto-Injector Mail-Back Packages will also be available directly from Inmar via the existing approved Stewardship Plan Operator's program website and toll-free phone number. Upon approval, Inmar is committed to working with other approved Stewardship Plan Operator(s) as required under Section 2206 (a) (1-4) to determine a fair and equitable method.

Inmar will offer Mail-Back Services at multiple retail Sites throughout the City. Unless otherwise requested by an Authorized Collector, we will distribute Standard Mail-Back Envelopes only at locations that are non-Kiosk Drop-off Sites.

Once a location has been accepted as a Standard Mail-Back Distribution Site, Inmar will send a Mail-Back Starter Kit. Standard Mail-Back Envelopes will accept all Unwanted Covered Drugs, including pills, creams and liquids, and schedule II-V controlled substances. However, inhalers and auto-injectors will require the use of Inhaler Mail-Back Envelopes and Auto-Injector Mail-Back Packages (described below) and will not be included in the Starter Kit. The Starter Kit will include 20 Standard Mail-Back Envelopes sent to each Site. Inmar will track the unique identifier for all Mailers sent to each Site for fulfillment and logistical purposes. Inmar will add a visual reorder trigger in the box of Standard Mail-Back Envelopes. Once the Site gets to the reorder trigger in the box, the visual reorder trigger will instruct the Site to email



Inmar for another kit. This service model ensures that there is no 'down time' at the site for Standard Mail-Back Envelopes. If a Site begins to use a larger number of Standard Mail-Back Envelopes, the number of fulfilled Standard Mail-Back Envelopes sent to that Site will be increased. As needed, Inmar will assess the need to increase the quantity of Envelopes sent to each Standard Mail-Back Envelope Site. This will be monitored by the request frequency data per Site and will be assessed on an as needed and per Site basis. Each site will be reassessed yearly or as needed should the frequency of fulfillment from one particular Site increase dramatically.

Inmar is committed to providing all pharmacies an option to supply their customers with information regarding Mail-Back Service options. Inmar will provide both Standard Mail-Back Envelope Sites and Authorized Collection Sites with promotional brochures, see Appendix D for a sample, which describes all available Collection Methods. Additionally, we will reach out to pharmacies filling prescriptions by mail to include the promotional brochure for the same options.

City residents will be able to request up to three Standard Mail-Back Envelopes or Inhaler Mail-Back Envelopes at a time via the program website or toll-free phone number. Residents will receive the Envelopes no later than 10 business days from date of request.

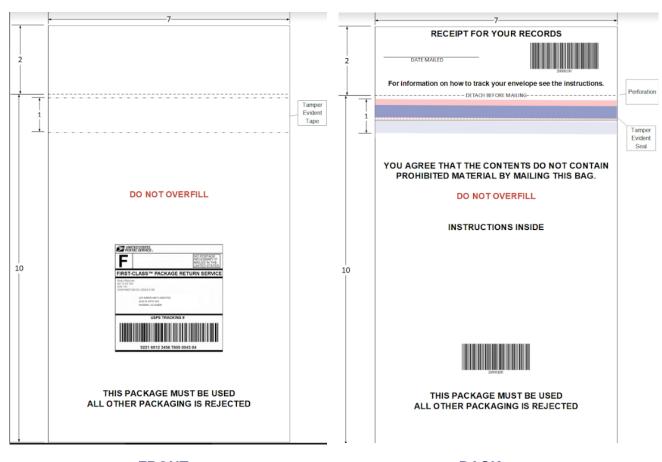
The Standard Mail-Back Envelopes and Inhaler Mail-Back Envelopes will meet DEA Rule requirements under § 1317.70(c):

- Preaddressed, postage paid
- Nondescript, and do not indicate what may be inside
- Waterproof, tamper-evident, tear-resistant, and sealable
- Contain a unique ID number that allows for tracking
- Include instructions for the user that indicate the process for mailing the package, substances that can be sent, notice that packages can only be mailed in the US customs territory, and notice that the only packages provided by the Authorized Collector will be accepted
- No personally-identifiable information will be required

Both Envelopes are white in color with a gray interior and are 7" x 10". The Envelopes include a 3" perforated lip security seal. They are distributed by our third-party contractor 123 Compliance Logistics, Inc.

A sample Standard Mail-Back Envelope is shown below:





FRONT BACK

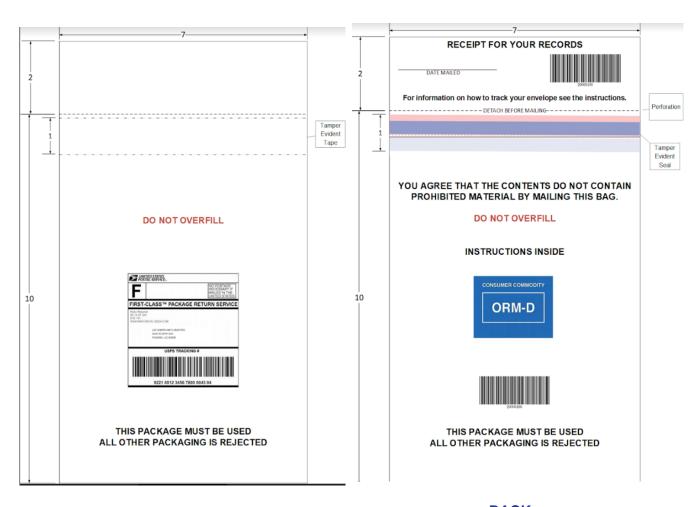
Figure 2: Sample Standard Mail-Back Envelope

#### Sample Inhaler Mail-Back Envelope

City Residents will be able to request three (3) Inhaler Mail-Back Envelope at a time via the program website or toll-free phone number. City Residents will receive the Inhaler Mail-Back Envelopes no later than 10 business days from date of request.

A sample Inhaler Mail-Back Envelope is shown below:





FRONT BACK

Figure 3: Sample Inhaler Mail-Back Envelope



#### Sample Auto-Injector Mail-Back Package

Residents will also be able request one (1) Auto-Injector Mail-Back Packages at a time via the program website or toll-free phone number. Residents will receive the Auto-Injector Mail-Back Packages no later than 10 business days from date of request. Auto-Injector Mail-Back Packages will meet all DOT requirements and will be fulfilled by 123 Compliance Logistics, LLC. See below for specifications and sample.

Specifications	
Access	Petals
Dimensions (in.)	7.5 x 3.6 x 3.6 in.
Color	Red
Lid Type	Hinge Cap
Liquid Absorbing Pad	Product has liquid absorbing pad
Universal Biohaz Sym	Product has universal biohaz symbol
Volume (L)	1.4 qt



Figure 4: Sample Auto-Injector Mail-Back Package



#### **Mail-Back Service Instructions**

Mail-Back instructions to City residents for all types of Mailers are provided in Appendix D.

#### **Mailer Tracking**

All Mailers will have a unique, serialized identification number. All Mailers distributed directly to residents via the program website or toll-free phone number requests will be tracked by Inmar when sent to residents and tracked through receipt at 123 Compliance Logistics to final destruction at the destruction facility.

This tracking process will allow Inmar to report the number of Mailers distributed and returned in the Annual Reporting provided to the Department, as required. Please see the Disposal Section VI for additional information as to what information is retained for reporting purposes.

## VI. Outreach Program and Design

## a) Promotion

Inmar will execute a comprehensive and measurable public outreach strategy to drive awareness of the Stewardship Plan and maximize participation pursuant to the Ordinance §2206 and Regulation (D). In addition to preventative education, Inmar's strategy is designed to ensure that where and how to return Unwanted Covered Drugs is widely understood by City residents, pharmacists, retail pharmacies, health care facilities and providers, veterinarians, and veterinary hospitals.

Pursuant to the Ordinance §2206(a) (1) and Regulation (D) 1.3, the individual components of Inmar's public outreach strategy are detailed below. Across all tactics, key messages will include, but not be limited to, the following:

- Promote safe storage of all drugs, wanted or wanted, by residents in their home;
- Discourage stockpiling and storage of Unwanted Covered Drugs in the home
- Describe where and how to return Unwanted Covered Drugs
- Discourage improper disposal of drugs (e.g., flushing or solid waste collection)

Inmar will participate in all meetings convened as described in § 4.1 of Regulation and will comply with all Guidance as agreed upon by all approved Plan Operators on a Single System of Promotion established under §2206(c) of the Ordinance. Inmar will coordinate to ensure that residents clearly understand the logistics, safety and educational components of the Program. Inmar will coordinate educational outreach with other Plan Operators to ensure consistent messaging regarding the geographic location of Kiosks; safe disposal of medication; statistics regarding the dangers of pharmaceutical waste in the wastestream, drug abuse statistics and other program advocacy; means of Envelope distribution and any other pertinent information related to the success of the program. This coordination will include the fair and equitable division of resources. Additionally, Inmar will coordinate with other Plan Operators to ensure consistent messaging among the types of educational outreach.



#### **Outreach Materials**

Inmar provides easily-consumable educational materials for dissemination to City residents, pharmacists, retailers, and health care practitioners.

#### These materials will:

- Provide instruction on how to safely store Covered Drugs at home
- Inform of the risks of disposing of Covered Drugs in inappropriate waste streams (e.g., solid waste collection, sewer, or septic systems)
- Outline how to participate in the drug take-back program for safe disposal of Covered Drugs.

All materials will be easily understandable by interested parties with varying levels of English proficiency as well as in Spanish, Chinese, Russian, and Tagalog and will leverage explanatory graphics to aid in comprehension. Please see Appendix D for example materials.

In coordination with other Program Operators and the Director, Inmar will develop, or coordinate to develop a strategy for promoting the program through traditional media including local print, radio, and television with the goal of driving awareness and participation. The strategy will include a creative brief that outlines goals, target audience, messaging, and call to actions. Inmar will also provide a creative advertising template for print publications. To drive public relation impression, Inmar will develop press release templates and perform outreach to local media. Inmar will provide an example of a detailed traditional media plan upon request.

## b) Standardized Instructions

#### **Kiosk Signage**

The Kiosks themselves will be readily-recognizable. Each Kiosk is adorned with clear graphical instructions for proper use, which will be available in English, Spanish, Chinese, Russian, and Tagalog. Kiosk signage will be designed for consistency with that of existing approved Plan operators. Please see Appendix D for an image of the Kiosk and disposal instructions.

## c) Website and Toll-Free Phone Number

#### Website

The current City-approved Plan Operator operates the website Medproject.org in the Required Languages. Inmar agrees to use the existing website in coordination with any other approved Plan Operator(s). Upon approval, Inmar is committed to working with any approved Stewardship Plan Operator(s) as required under Section 2206 (a) (1-4) to determine a fair and equitable method in jointly meeting the requirements under the ordinance.

#### **Toll-Free Phone Number**

The current City-approved Plan Operator operates the consumer facing toll-free phone number 844-633-7765 in the Required Languages. Inmar agrees to use the existing toll-free phone number in coordination



with any other approved Plan Operator(s). Upon approval, Inmar is committed to working with any approved Stewardship Plan Operator(s) as required under Section 2206 (a) (1-4) to determine a fair and equitable method in jointly meeting the requirements under the ordinance.

## d) Survey and Outreach Effectiveness

Pursuant to the Ordinance §2206(a)(4), Inmar will conduct a biennial survey of City residents as well as pharmacists, veterinarians, and health professionals who interact with patients on use of Medicines after the first full year of operation of the Stewardship Plan. The aim of the survey questions will be to measure the percent awareness of the Stewardship Plan, assess to what extent Authorized Collection Sites and other collection methods are convenient and easy to use, and assess knowledge and attitudes about risks of abuse, poisonings, and overdoses from prescription and nonprescription medicines used in the home.

Draft survey questions will be submitted to the Director for review and comment at least 30 days prior to the initiation of the survey. The survey will be conducted in the Required Languages. Results of the survey will be reported to the Director and made available to the public on the website required within 90 calendar days of the end of the survey period. The privacy of all survey respondents shall be maintained.

The initial biennial survey will be completed within four months of the completion of the first year of the collection program operation.

In accordance with Regulation 1.4, the outreach activities proposed shall achieve a combined target reach percent of 75% at a 3+ frequency for the duration of on month, at least three times per year of the first 12 months of Plan operation and a combined target reach percent for 50% of a 2+ frequency for the duration of one month, at least three times per year for following years.

#### Impact Measurement

Pursuant to the Regulation (D)(3), Inmar will provide a description of outreach initiatives in its annual report, but also aims to provide more frequent and actionable reporting on the impact of such initiatives. Reporting will include:

- Third-party-verified Content View & Engagement reporting
- Engagement breakdown by social platform, including Time on Content
- Social Content Ad™ (aka social media ad) performance data
- Total Media Value (TMV) calculations
- Thumbnail links to all influencer content, and performance metrics for individual influencer posts (including TMV for each post).

Future outreach activities will be undertaken to increase reach, frequency and duration until awareness of at least 50% is achieved if the results of any biennial survey show that the awareness of the program is less than 50%.



## e) Additional Promotional Considerations

#### **Collector Marketing Support**

In collaboration with other Plan Operators and the Director, and to drive awareness and participation at a local level, Inmar will provide individual Authorized Collectors with a variety of marketing assets, including in-store signage, social media content kits, press release templates, a radio ad script, and scripts for pharmacy staff to let City residents know that they can safely dispose of their Covered Drugs at that Kiosk Drop-off Site. Additionally, Inmar will provide materials such as signage for Pharmacies to display advising City Residents of the various Mail-Back options available. Content delivery can be easily scaled to drive program awareness and participation.

## VII. Disposal of Covered Drugs

Containers will be sent using Inmar's DOT Special Permit #20499, from the Authorized Collector via FedEx to Inmar's third party contractor, 123 Compliance Logistics, LLC, a licensed DEA Reverse Distributor-Collector. All Mailers will be sent via USPS to 123 Compliance Logistics. 123 Compliance Logistics will record the following information upon receipt of every individual Packaged Container (including Inner Liner) and all Mailers:

- Date received
- Serialized barcode label information
- FedEx Tracking information (Packaged Containers only)
- Weight
- Date transported to disposal facility
- Disposal Date
- Manifest number (if applicable)

All information recorded will be transferred back to Inmar on a daily basis as part of the electronic raw data file via SSH File Transfer Protocol (SFTP). Any discrepancies observed at 123 Compliance Logistics will be recorded on discrepancy reports to prompt any corrective action.

123 Compliance Logistics operates in full compliance with DEA § 1317.75(c) which prohibits handling substances after they have been deposited into a Kiosk.

All Unwanted Covered Drugs shipped directly to 123 Compliance Logistics will be transported using their contracted, licensed hazardous waste transporter, TransChem Environmental to the appropriate disposal facility to be incinerated quickly, securely, efficiently, and in accordance with all DEA requirements. 123 Compliance Logistics will be responsible for all DEA Form 41 record keeping requirements. Please refer to the table below for the contracted disposal locations.

123 Compliance Logistics, TransChem Environmental and FedEx will comply with all local, state and federal laws and regulations surrounding the transportation and disposal of Unwanted Covered Drugs. Contact information and registration information is listed in the table below.



Company Name	Contact Information	Registration Information	Type of Incineration
123 Compliant Logistics, LLC	Rory Buske	DEA Reverse Distributor-	N/A
2626 N 29th Ave	602-612-4140	Collector:	
Phoenix, AZ 85009		R90571264	
Clean Harbors Aragonite	Michael Marlow	EPA ID:	Hazardous Waste
11600N. Aptus Rd.	435-884-8100	UTD981552177	Incinerator-
Aragonite, UT94029			All Unwanted
			Covered Drugs
Clean Harbors El Dorado, LLC	Dan Roblee	EPA ID:	Hazardous Waste
309 Anerucan Circle	870-863-7173	ARD069748192	Incinerator-
El Dorado, AR 71730			All Unwanted
			Covered Drugs
Veolia ES Technical Solutions,	David Michaelis	EPA ID:	Hazardous Waste
L.L.C	281-216-9618	TXD000838896	Incinerator-
7665 Highway 73			All Unwanted
Port Aurthur, TX 77640			Covered Drugs
TransChem Environmental	520-829-5651	DOT Registration:	Hazardous Waste
542 East 27 <sup>th</sup> Street		052119550060B	Transporter –
Tuscon, AZ 85713		Hazardous Materials Safety	All Unwanted
		Permit:	Covered Drugs
		US-1341480-AZ-HMSP	_
FedEx	Eric Stillson		Common Carrier –
	800-469-9993		Packaged Containers
USPS	Jackie Purcell		Common Carrier –
	919-501-9394		All Mailers and
			Containers

## VIII. Policies and Procedures

Inmar will ensure that it acts in compliance with all applicable laws, rules, and regulations as specified by the Plan requirements and require, by contract, that vendors and Authorized Collectors are also compliant with all laws, regulations, and legal requirements.

Inmar, Authorized Collectors, and vendors will specifically be required to comply with The Controlled Substances Act, 21 USC SS 801-971 and 21 CFR SS 1317; United States Department of Transportation Hazardous Materials Regulation, 49 CFR parts 100-185; Board of Pharmacy and all applicable City and County of San Francisco Ordinances and Regulations.

Inmar has established standard operating procedures that require Authorized Collectors to adhere to these standards. Any Authorized Collector agreements specifically require their compliance ensuring their commitment to compliant operation of the Kiosk and shipping of contents in compliance with the DEA regulations. A refusal to sign the agreement or comply with the DEA regulations would be a reason why an Authorized Collector would be excluded from the Stewardship Plan.



#### **Documentation and Tracking**

Containers and Inner Liners will have a serialized identification number to enable tracking at all stages of the return process illustrated below.



Figure 5: Return Process Tracking

Tracking is well-documented as evidenced by the Inmar serialization tracking form referenced below. This form must be completed and witnessed by two Authorized Collector employees, which assures compliance and safety across the program, and internally by both the stewardship organization and the Authorized Collector.

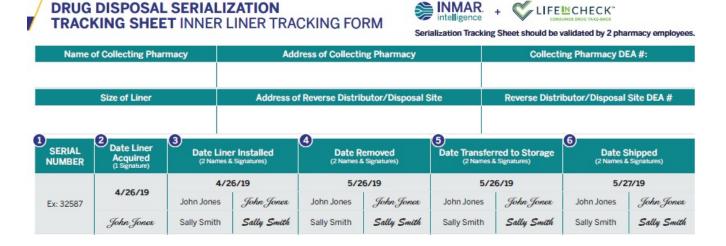


Figure 6: Inmar Serialization Tracking Form

The purpose of this form is to document the use of the serialized Inner Liner throughout the collection process and to help the Authorized Collector meet DEA and Board of Pharmacy record-keeping requirements. Inmar will require each Authorized Collector to understand and comply with all Federal, State, and local regulatory requirements pertaining to Unwanted Covered Drugs applicable at the Authorized Collection Site.

The serial numbers, date acquired, and signature of one authorized pharmacy employee must be completed upon receipt of the Container and Inner Liner. As illustrated above, the date installed is to be completed by two authorized pharmacy employees with their names and signatures. The date the Container and Inner Liner are



removed from the Kiosks is also to be noted with names and signatures. Finally, the date the Packaged Container and Inner Liner are shipped is noted with authorized names and signatures.

Authorized Collectors must maintain a copy of the completed form, a copy of the FedEx tracking information, and other records as applicable, on file at the Authorized Collector's registered location for at least three years.

#### **Transport**

The Authorized Collector will properly seal, store securely, and arrange for pickup of the Packaged Container Inner Liner from the registered location in a manner consistent with the DEA Rule. The Packaged Container Inner Liner will include a preaddressed and prepaid shipping label. The FedEx representative will take possession of the Packaged Container and deliver it to 123 Compliance Logistics for witnessed transportation to witnessed incineration. All Mailers received at 123 Compliance Logistics will also be taken via witnessed transportation to witnessed incineration. Please refer to Section VI "Disposal" above for additional detail.

#### **Disposal**

Please refer to Section VI "Disposal" above for all detail regarding the policies and procedures for disposal of all Unwanted Covered Drugs.

## IX. Patient Privacy

Inmar provides significant training to our participating Authorized Collectors and strictly follows the DEA Rule for the proper handling of the Kiosks and Inner Liners. This begins with the proper training of the Authorized Collector in the compliant operation of the Kiosks and proper preparation, removal, and packaging of the Container. It also involves the training of the Inmar staff that may come into contact with the Packaged Containers to ensure proper handling. Inmar strictly complies with State and Federal statutes and regulations, including but not limited to the DEA regulations cited below.

According to the DEA - As provided in §§ 1317.60(c) and 1317.70(f), Inner Liners shall be sealed immediately upon removal from the Kiosk; sealed Inner Liners and Standard Mail-Back Envelopes shall not be opened, x-rayed, analyzed, or otherwise penetrated. Accordingly, their contents shall not be sorted or inventoried subsequent to being placed into Kiosks or Mailers. To clarify this, § 1317.75(c) was modified to add the prohibition against individually handling substances after they have been deposited into Kiosks.

Inmar has a long history of serving both commercial and government clients with stringent program requirements. For example, Inmar's pharmacy applications manage Protected Healthcare Information (PHI) and are HIPAA compliant. Additionally, as part of Inmar's Rx Returns (reverse distribution) business, we work very closely with regulators to implement compliant procedures covering the DEA, Board of Pharmacy, EPA, and other tangential regulatory entities. Data protection, privacy, and adherence to applicable regulations are the foundation of Inmar service capabilities.

Any and all patient information on drug packaging will be promptly destroyed.



Inmar has a long history of serving both commercial and government clients with stringent compliance standards such as the protection of Protected Health Information (PHI) and HIPAA.



## X. Reporting

Within six months after the end of the first 12-month period of operation, and annually thereafter, Inmar will submit a report describing the program's activities during the previous reporting period. The report will include:

- 1) A list of participating Producers
- The amount by weight of Covered Drugs collected, including the amount by weight from each collection method used
- 3) A list of Authorized Collection Sites
- 4) The number of Mailers provided to City residents
- 5) The locations where Mailers were provided, as applicable
- 6) The transporters used and the disposal facility or facilities used for all covered drugs
- 7) Whether any safety or security problems occurred during collection, transportation or disposal of Unwanted Covered Drugs during the reporting period and, if so, what changes have or will be made to policies, procedures or tracking mechanisms to alleviate the problem and to improve safety and security in the future
- 8) A description of the public education, outreach, and evaluation activities implemented during the reporting period
- A description of how collected packaging was recycled to the extent feasible, including the recycling facility or facilities used
- 10) A summary of the Stewardship Plan's goals, the degree of success in meeting those goals in the past year, and, if any goals have not been met, what effort will be made to achieve the goals in the next year
- 11) The total expenditures of the Stewardship Plan during the reporting period.
- 12) Discussion of whether and how the outreach activities undertaken during the reporting year achieved the reach and frequency requirement
- 13) The identity of all media used to promote the collection program in the reporting year
- 14) Target Rating Points by medium as a demonstration that the outreach activities undertaken during the reporting period were sufficient to meet the combined target reach percent and frequency requirements
- 15) Proof of Performance for each medium utilized in the outreach activities undertaken during the reporting year
- 16) Discussion of outreach effectiveness as described in Section 3.0 of the Regulations and a description of any additional future outreach activities are required by Section 3.5 if any.

## XI. Goals

#### **Program Collection Goals**

90 Days	<ul> <li>Within 90 days of plan approval, Inmar will:         <ul> <li>Install Collection Kiosks at Authorized Collection sites already under contract</li> <li>Additional Kiosks shall be installed and in operation by 90 days after signed agreements are obtained with any Potential Authorized Collection Sites</li> </ul> </li> <li>Collection Kiosks will be promoted on the common Program website in Required Languages upon coordination with existing approved Plan Operator</li> </ul>
	<ul> <li>Mail-Back Services Sites will be established in accordance with the Supervisorial Districts where less than five Authorized Collection Sites have been secured.</li> </ul>



	<ul> <li>Mail-Back Services will be available through common Program website and common program toll-free phone number in Required Languages upon coordination with existing approved Plan Operator</li> </ul>
6 Months	<ul> <li>Establish at least 11 Authorized Collection Sites (one per supervisorial district), preferably at retail pharmacies, hospitals and clinics with on-site pharmacies, and law enforcement agencies</li> </ul>
12 Months	<ul> <li>Inmar's goal is to achieve the minimum of 55 Kiosks placed across the City to provide equitable and reasonably-convenient access to residents.</li> <li>Provide and communicate system for pharmacies to request Mailers.</li> <li>Inmar estimates collection of 20 lbs. per month per Authorized Collection Site on average for a total of 13,200 lbs. for 12 months once San Francisco has full coverage (i.e., 5 Kiosks placed in each district)</li> </ul>

## **Program Promotion Goals**

Complete	Educational materials
	<ul> <li>Authorized Collector marketing support materials</li> </ul>
6 Months	Website functionality updates:
	<ul> <li>Mailer requests</li> </ul>
	<ul> <li>Educational materials uploaded</li> </ul>
	<ul> <li>Authorized Collection Site Kiosk maintenance resources and requests</li> </ul>
	<ul> <li>Authorized Collection Site and Standard Mail-Back Envelope</li> </ul>
	Distribution Site list updated (ongoing)
	<ul> <li>Initiate social influencer and targeted media outreach (1 influencer</li> </ul>
	campaign and 2 promoted LifeInCheck <sup>TM</sup> posts per month)
12 Months	Website functionality updates
	<ul> <li>Translation into specified languages</li> </ul>
	<ul> <li>Authorized Collection Site and Standard Mail-Back Envelope</li> </ul>
	Distribution Site list updated (ongoing)
	<ul> <li>Continue social influencer and targeted media outreach (1 influencer</li> </ul>
	campaign and 2 promoted LifeInCheck <sup>TM</sup> posts per month)
18 Months	Website functionality updates
	<ul> <li>Authorized Collection Site and Standard Mail-Back Envelope         Distribution Site list updated (ongoing)     </li> </ul>
	<ul> <li>Continue social influencer and targeted media outreach (1 influencer</li> </ul>
	campaign and 2 promoted LifeInCheck <sup>TM</sup> posts per month)



## XII. Additional Plan Considerations

### Package Separation & Recycling

DEA § 1317.75(c) prohibits handling substances after they have been deposited into a Kiosk. For this reason, Inmar is unable to separate and recycle drug packaging. Inmar will, however, execute educational programs, as outlined in Section VI, to encourage City residents to separate Unwanted Covered Drugs from their packaging and recycle the packaging prior to disposal.

Even though regulations prevent us from recycling drug packaging, Inmar has an interest in reducing waste and improving our environment. Through our Rx Returns and related business lines, Inmar has saved over 20,000 barrels of oil, recovered over 11,000 megawatts of clean energy, and powered over 900 homes in the past two years alone. We will continue to look for opportunities to expand our eco-friendly efforts in the City.



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# Appendix A: Authorized Collection Sites

Store Name	Store Address	Store Zip	District	County	Status
SAFEWAY PHARMACY #2646	735 7TH AVENUE	94118	1	San Francisco	Agreed
SAFEWAY PHARMACY #1711	15 MARINA BLVD	94123	2	San Francisco	Agreed
SCRIPTSITE PHARMACY	870 MARKET ST STE 1028	94102	3	San Francisco	Agreed
LUCKY PHARMACY #756	1750 FULTON ST	94117	5	San Francisco	Agreed
SAFEWAY PHARMACY #2606	298 KING STREET	94107	6	San Francisco	Agreed
LUCKY PHARMACY #755	1515 SLOAT BLVD	94132	7	San Francisco	Agreed
SAFEWAY PHARMACY #1507	2020 MARKET STREET	94114	8	San Francisco	Agreed
SAFEWAY PHARMACY #0964	4950 MISSION ST	94112	11	San Francisco	Agreed



# Appendix B: Potential Authorized Collection Sites

Store Name	Store Address	Store Zip	District	County	Status
DBA: WALGREENS # 03475	25 POINT LOBOS AVE	94121	1	San	In Discussion
DBA: WALGREENS # 03849	745 CLEMENT ST	94118	1	Francisco San Francisco	In Discussion
DBA: WALGREENS #13667	5280 GEARY BLVD	94118	1	San Francisco	In Discussion
KAISER FOUNDATION HOSPITAL	4131 GEARY BLVD	94118	1	San Francisco	In Discussion
SAFEWAY PHARMACY #0785	850 LA PLAYA ST	94121	1	San Francisco	In Discussion
CVS PHARMACY # 17625	2675 GEARY BLVD	94118	2	San Francisco	In Discussion
DBA: CVS/PHARMACY # 07955	2025 VAN NESS AVE	94109	2	San Francisco	In Discussion
DBA: WALGREENS # 01403	3201 DIVISADERO ST	94123	2	San Francisco	In Discussion
DBA: WALGREENS # 03358	1301 FRANKLIN ST	94109	2	San Francisco	In Discussion
DBA: WALGREENS # 03707	2100 WEBSTER STREET SUITE 105	94115	2	San Francisco	In Discussion
DBA: WALGREENS # 06625	2141 CHESTNUT STREET	94123	2	San Francisco	In Discussion
DBA: WALGREENS #15127	1175 COLUMBUS AVE.	94133	2	San Francisco	In Discussion
SUTTER PROFESSIONAL PHARMACY	2300 SUTTER STREET #101	94115	2	San Francisco	Notified
CVS PHARMACY # 17672	225 BUSH ST. #100	94104	3	San Francisco	In Discussion
CVS/PHARMACY # 10492	500 PINE ST	94108	3	San Francisco	In Discussion
CVS/PHARMACY #10495	399 GEARY STREET	94102	3	San Francisco	In Discussion
DBA CVS/PHARMACY # 7657	351 CALIFORNIA STREET	94104	3	San Francisco	In Discussion
DBA CVS/PHARMACY #10368	400 SUTTER ST.	94108	3	San Francisco	In Discussion
DBA: WALGREENS # 00887	1524 POLK STREET	94109	3	San Francisco	In Discussion
DBA: WALGREENS # 01283	500 GEARY ST	94102	3	San Francisco	In Discussion
DBA: WALGREENS # 02521	300 MONTGOMERY	94104	3	San Francisco	In Discussion
DBA: WALGREENS # 03383	141 KEARNY ST	94108	3	San Francisco	In Discussion
DBA: WALGREENS # 03624	275 SACRAMENTO ST	94111	3	San Francisco	In Discussion
DBA: WALGREENS # 05599	2120 POLK STREET	94109	3	San Francisco	In Discussion



DBA: WALGREENS # 07043	459 POWELL ST	94102	3	San Francisco	In Discussion
DBA: WALGREENS #00890	135 POWELL STREET	94102	3	San Francisco	In Discussion
DBA: WALGREENS #13666	1300 BUSH STREET	94109	3	San Francisco	In Discussion
WELLMAN'S PHARMACY	728 PACIFIC AVE #110	94133	3	San Francisco	Notified
DBA: WALGREENS # 01241	1201 TARAVAL ST	94116	4	San Francisco	In Discussion
DBA: WALGREENS # 02705	2050 IRVING ST	94122	4	San Francisco	In Discussion
DBA: WALGREENS # 03869	1750 NORIEGA ST	94122	4	San Francisco	In Discussion
DBA: WALGREENS # 04570	3001 TARAVAL STREET	94116	4	San Francisco	In Discussion
NORTH EAST MEDICAL SERVICES	1450 NORIEGA ST	94122	4	San Francisco	Notified
SAFEWAY PHARMACY #0985	2350 NORIEGA STREET	94122	4	San Francisco	In Discussion
B & B PHARMACY	1727 A FILLMORE STREET	94115	5	San Francisco	Notified
CVS/PHARMACY #11107	701 VAN NESS AVENUE	94102	5	San Francisco	In Discussion
DBA: WALGREENS # 02152	1899 FILLMORE ST	94115	5	San Francisco	In Discussion
DBA: WALGREENS # 02866	1363 DIVISADERO ST	94115	5	San Francisco	In Discussion
DBA: WALGREENS # 06557	199 PARNASSUS AVE.	94117	5	San Francisco	In Discussion
DBA: WALGREENS #15331	500 PARNASSUS AVENUE	94143	5	San Francisco	In Discussion
KAISER HEALTH PLAN PHARMACY	2238 GEARY BLVD	94115	5	San Francisco	In Discussion
PARNASSUS HEIGHTS PHARMACY	350 PARNASSUS AVE.	94117	5	San Francisco	Notified
PHARMACA INTEGRATIVE PHARMACY	925 COLE STREET	94117	5	San Francisco	Notified
RELIABLE REXALL SUNSET PHARMACY	801 IRVING ST	94122	5	San Francisco	Notified
SAFEWAY PHARMACY #0995	1335 WEBSTER STREET	94115	5	San Francisco	In Discussion
CVS PHARMACY # 17623	789 MISSION ST	94103	6	San Francisco	In Discussion
CVS/PHARMACY # 17757	1690 FOLSOM ST	94103	6	San Francisco	In Discussion
DBA: WALGREENS # 02153	790 VAN NESS AVE	94102	6	San Francisco	In Discussion
DBA: WALGREENS # 03185	825 MARKET STREET	94103	6	San Francisco	In Discussion
DBA: WALGREENS # 04609	1301 MARKET STREET	94103	6	San Francisco	In Discussion
DBA: WALGREENS # 07044	88 SPEAR STREET	94105	6	San Francisco	In Discussion



DBA: WALGREENS #13668	1496 MARKET STREET	94102	6	San Francisco	In Discussion
KOSHLAND PHARM: CUSTOM COMPOUNDING PHARM	301 FOLSOM ST.	94105	6	San Francisco	Notified
WALGREENS #16373	550 16TH STREET	94158	6	San Francisco	In Discussion
CVS PHARMACY # 17674	1830 OCEAN AVE	94112	7	San Francisco	In Discussion
CVS/PHARMACY # 17709	233 WINSTON DRIVE	94132	7	San Francisco	In Discussion
DBA: WALGREENS # 01393	1630 OCEAN AVE	94112	7	San Francisco	In Discussion
DBA: WALGREENS #13670	200 WEST PORTAL AVE	94127	7	San Francisco	In Discussion
SAFEWAY PHARMACY #0909	730 TARAVAL STREET	94116	7	San Francisco	In Discussion
AIDS HEALTHCARE FOUNDATION	4071 18TH STREET	94114	8	San Francisco	Notified
COMMUNITY A WALGREENS PHARMACY #15296	2262 MARKET STREET	94114	8	San Francisco	In Discussion
DBA: WALGREENS # 01327	498 CASTRO ST	94114	8	San Francisco	In Discussion
DBA: WALGREENS # 02088	1333 CASTRO STREET	94114	8	San Francisco	In Discussion
DBA: WALGREENS # 04318	4129 18TH STREET	94114	8	San Francisco	In Discussion
DBA: WALGREENS # 04529	2145 MARKET STREET	94114	8	San Francisco	In Discussion
DBA: WALGREENS #10044	45 CASTRO ST SUITE 124	94114	8	San Francisco	In Discussion
TIN RX / CASTRO, SAN FRANCISCO	2175 MARKET ST.	94114	8	San Francisco	Notified
DBA: WALGREENS # 01626	2494 SAN BRUNO AVE	94134	9	San Francisco	In Discussion
DBA: WALGREENS # 04231	2690 MISSION ST	94110	9	San Francisco	In Discussion
DBA: WALGREENS #09886	3400 CESAR CHAVEZ	94110	9	San Francisco	In Discussion
MISSION NEIGH HLTH CTR PHA	240 SHOTWELL ST	94110	9	San Francisco	Notified
NORTH EAST MEDICAL SERVICES	2574 SAN BRUNO AVE	94134	9	San Francisco	Notified
DBA: WALGREENS # 03711	1189 POTRERO AVE	94110	10	San Francisco	In Discussion
DBA: WALGREENS # 05487	5300 3RD STREET	94124	10	San Francisco	In Discussion
SAFEWAY PHARMACY #1490	2300 16TH STREET	94103	10	San Francisco	In Discussion
DBA: WALGREENS # 07150	965 GENEVA AVE	94112	11	San Francisco	In Discussion



# Appendix C: Standard Mail-Back Envelope Distribution Sites

## Primary Target Secondary Target

			Physical		
Entity Name	Entity Sub-Name	Physical Address	Address #2	ZipCode	District
Arguello Pet Hospital		530 Arguello Blvd		94118	1
Bay Area Veterinary Housecall					
Associates		491 27th Ave		94131	1
Cardiovascular Medical Group		1 Shrader St	#600	94117	1
Dignity Health Medical Group SF	Oracle Park Health Center	2250 Hayes St	#302	94117	1
Wellness Care Medical Group		416 16th Ave	Э		1
Institute on Aging	Homecare and Support Services	3575 Geary Blvd		94118	1
San Francisco Free Clinic		4900 California St		94118	1
St. Mary's Medical Center	McAuley Institute	2200 Hayes St		94117	1
	Adolescent Psychiatric	·			
St. Mary's Medical Center	Services	450 Stanyan St	Unit 5N	94117	1
VCA All Pets Hospital		269 S Van Ness Ave		94103	1
Ageless Beauty Skin & Laser		Ave		94103	'
Clinic		2001 Union St	#104	94123	2
2.		1 Daniel Burnham			
Albert W. Chow, MD		Ct	#368C	94109	2
Antara Medicine		1700 California St	#520	94109	2
Golden Gate Urgent Care	Lombard Clinic	2395 Lombard St		94123	2
Blue Sparrow Holistic Veterinarian House Calls		3347 Scott St		94123	2
California Pacific Orthopedics		3838 California St	#715	94118	2
California Weight Clinic		1700 Union St		94123	2
Community Psychiatry	Marina Neighborhood Practice	3061 Fillmore St		94123	2
CPMC 2340 Clay Street	Pediatric Opthamology and Strabismus	2340 Clay St	1st Floor	94115	2
CPMC 3698 California St	Breast Health Center	3698 California St		94118	2
CPMC 3801 Sacramento St.	Sutter Pacific Breast Care	3801 Sacramento St	#100	94118	2
Dolev Dermatology		2100 Webster St	#411	94115	2
Golden Gate Urgent Care	Lower Pacific Heights Clinic	1801 Divisadero St		94115	2
Institute for Health and Healing	Medical Suite 103	2300 California St	#103	94115	2
Kaiser Permanente	2350 Medical Offices - Dermatology	2350 Geary Blvd	1st Floor	94115	2
BASS Medical Group	Domatology		#201	94108	3
•		929 Clay St			
Bayspring Medical Group		1199 Bush St	#500	94109	3
Baywell Psychiatry Group		582 Market St	#812	94104	3



Chinatown Public Health Center	Dental Care Clinic	1490 Mason St		94133	3
Concentra Urgent Care	Downtown Clinic	26 California St		94111	3
Discover Health Family Medicine Practice		990 Columbus Ave		94133	3
Doctor on Demand		275 Battery St	#650	94111	3
eVillage Care		909 Hyde St	#430	94109	3
Eye Surgery Center of San Francisco		1160 Post St		94109	3
Eyecare Associates of San Francisco		360 Post St	#1005	94108	3
Financial District Medical	Dr. Dan Kalshan, MD	220 Montgomery St	#420	94104	3
Golden Gate Obstetrics &	DI. Dali Kaishan, MD	1725 Montgomery	#420	34104	3
Gynecology		St	#200	94111	3
Golden Gate Urgent Care	North Beach Clinic	170 Columbus Ave	#110	94133	3
Meitri Collaborative, Inc.		500 Sutter St	#503	94108	3
Nob Hill Cat Clinic and Hospital		1540 California St		94109	3
Avenues Pet Hospital		2221 Taraval St		94116	4
Bay Area Bird Hospital		2145 Taraval St		94116	4
Chinese Hospital	Sunset Health Services	1800 31st Ave		94122	4
Especially Cats Veterinary Hospital		1339 Taraval St		94116	4
Grace Pacific Medical Associates		1431 Noriega St		94122	4
Magnolia Pet Hospital		1569 45th Ave		94122	4
North East Medical Services	Noriega Clinic	1450 Noriega St		94122	4
North East Medical Services	Taraval Clinic	2308 Taraval St		94116	4
Ocean Beach Veterinary Clinic		3886 Noriega St		94122	4
Ocean Park Health Center		1351 24th Ave		94122	4
Office of Drs. Wu, Lee, Wong, Chang, MD's		1044 Taraval St		94116	4
Sunset Mental Health Services		1990 41st Ave		94116	4
Sunset Pediatrics		1518 Noriega St		94122	4
Sunset Veterinary Hospital		3741 Noriega St		94122	4
Sutter Noriega Street Care Center		1431 Noriega St		94122	4
Animal Internal Medicine & Specialty Services (AIMSS)		1333 9th Ave		94122	5
Blue Cross Pet Hospital		1386 Golden Gate Ave		94115	5
Comprehensive Psychiatric Services	Department of	2211 Post St	#200	94115	5
CPMC Van Ness	Department of Ophthalmology	711 Van Ness Ave	#250	94102	5
CPMC Van Ness Campus	Emergency Services	1101 Van Ness Ave	Floor 3	94109	5



Doctor Cat (&Dogs) Mobile					
Veterinary Services		1522 Fulton St		94117	5
Golden Gate Urgent Care	Market Street Clinic	1600 Market St		94102	5
Golden Gate Urgent Care	Cole Valley Clinic	930 Cole St	#102	94117	5
Golden Gate Urology		2186 Geary Blvd	#214	94115	5
Irving Pet Hospital		1434 Irving St		94122	5
	Occupational Health				
Kaiser Permanente	Center	601 Van Ness Ave	#2008	94102	5
Kaiser Permanente	Addiction Medicine and Recovery Services	1201 Fillmore St		94115	5
Maxine Hall Health Center -	TRECOVERY GETVICES	1181 Golden Gate		34113	3
Temporary Clinic	Women's Clinic	Ave.		94115	5
Office of Dr. Susan Nguyen, MD		1770 Post St	#324	94115	5
One Medical Group	Inner Sunset Office	840 Irving Street		94122	5
Assisted Care/After Care Clinic		129 Hyde St		94102	6
Curry Senior Center	Health Clinic	333 Turk Street		94102	6
Doctors on Demand		121 Spear St	#420	94105	6
Fuzzy Pets Health		115 10th St		94103	6
Golden Gate Regional Center		1355 Market St	#220	94103	6
Grand Rounds Healthcare	Headquarters	360 3rd St	#425	94107	6
Healthright 360 Integrated Care Center		1563 Mission St	5th Floor	94103	6
Kaiser Mission Bay Medical Offices	Health Education	1600 Owens St	1st Floor	94158	6
Kaiser Permanente French	Head and Neck Surgery	450.00 4	0. 151	04440	0
Campus	Dept.	450 6th Ave 134 Golden Gate	2nd Floor	94118	6
Larkin Street Youth Services	Michael Baxter Clinic	Ave		94102	6
Lemonaid Health		150 Spear St	#350	94105	6
North East Medical Services	Ellis Street Clinic	518 Ellis St		94109	6
One Medical Group	Spear Street Office	201 Spear St	#230	94105	6
One Medical Group	SoMa South Park Office	501 2nd Street	#415	94107	6
One Medical Group	Transbay Center Office	535 Mission St	#100	94105	6
City College of San Francisco	Transbay Contor Cinco	50 Phelan Ave	1100	94112	7
Dignity Health Medical Group		585 Buckingham Way		94132	7
Golden Gate Urgent Care	West Portal Clinic	199 West Portal Ave		94127	7
Harmony Veterinary Housecalls		108 Marietta Drive		94127	7
Healthy Pets Veterinary Hospital		373 West Portal Ave		94127	7
Ocean Avenue Veterinary Hospital		1001 Ocean Ave		94112	7
OMI Family Center		1701 Ocean Ave		94112	7
Parkside Family Medical Group		2325 Ocean Ave	#1	94127	7



Proctor Medical Group	Kirkham Street Clinic	95 Kirkham St		94122	7
	Family Medicine Center at	4500 01 4 01 4	<b>#800</b>	0.4400	_
UCSF Health	Lakeshore	1569 Sloat Blvd	#333	94132	7
CPMC Coming Home Hospice		115 Diamond St		94102	8
GetzWell Pediatrics		1701 Church St		94131	8
Golden Gate Urgent Care	Market Street Clinic	2288 Market St		94114	8
Golden Gate Urgent Care	Glen Park Clinic	2895 Diamond St		94131	8
Maitri Compassionate Care		401 Duboce Ave		94117	8
Medrano Veterinary Inc.		80 Landers St	Apt C	94114	8
Mission Pet Hospital		720 Valencia St		94110	8
One Medical Group	Noe Valley Office	3885 24th Street		94114	8
One Medical Group	Mission Office	580 Valencia St		94110	8
One Medical Group	Castro Office	595 Castro Street		94114	8
San Francisco AIDS	0	470 0 1 01		0.444.4	•
Foundation	Strut Pharmacy	470 Castro St 5264 Diamond		94114	8
Seven Hills Veterinary Hospital		Heights Blvd		94131	8
Sutter Castro & Duboce Streets		Castro and			
Care Center	Internal Medicine	Duboce Streets	#125	94114	8
USCF	Alliance Health Project Services Center	1930 Market St		94102	8
WholeFamily MD Primary Care		1286 Sanchez St	Suite A	94114	8
3rd Street Youth Center and Clinic		1728 Bancroft Ave		94124	10
Bayview Hunters Point Clinic		6301 3rd St		94124	10
Castro-Mission Health Center		995 Potrero Ave	Building 80, 1st Floor	94110	10
Concentra Urgent Care		2 Connecticut St		94107	10
Family Mosaic Project		1309 Evans Ave		94124	10
North East Medical Services	82 Leland Clinic	82 Leland Ave		94134	10
Potrero Hill Health Center	OZ ECIANA OMNIO	1050 Wisconsin St		94107	10
South of Market Health Center	Padiatrics	3450 3rd St	Bldg. 2, #2A	94124	10
Southeast Health Center	Dental Care Clinic	2401 Keith St	Diag. 2, #2A	94124	10
Sutter 350 Rhode Island St.	Dental Care Clinic	350 Rhode Island		94124	10
Care Center	Primary Care	St	#200	94103	10
UCSF Health	New Generation Health Center	2500 18th St	3rd Floor	94110	10
Willie Brown Middle School	Wellness Center	2055 Silver Ave		94124	10
Zuckerberg SF General	RFPC General Medicine		Building 5, 1st		
Hospital	Clinic	1001 Potrero Ave	floor, 1M	94110	10
Animal Farm Veterinary Clinic		5601 Mission St		94112	11
Balboa Teen Health Center		1000 Cayuga Ave		94112	11
Chinese Hospital		888 Paris St	#202	94112	11
Mission Neighborhood Health Clinic	Excelsior Clinic	4434 Mission St		94112	11



Saving Grace Rescue, Inc.	917 Cayuga Ave	94112	11
Animal Farm Pet Hospital	5601 Mission Street	94112	11
	5767 Mission		
San Francisco Nursing Center	Street	94112	11
Jewish Home for the Aged:			
Greenberg Svetlana	302 Silver Avenue	94112	11
	6025 Mission		
US Post Office	Street	94112	11

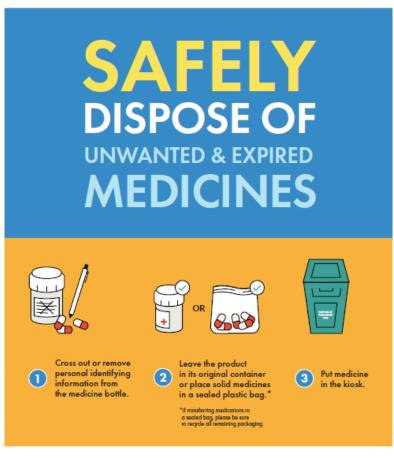


### Appendix D: Sample Kiosk Signage and Mail-Back Service **Material**

**Front Panel Kiosk Signage** 

# **MEDICINE DISPOSAL**

Eliminación de medicamentos 药物处置 Pagtatapon ng gamot Контейнер для утилизации медикаментов



ONLY SCHEDULE II-V CONTROLLED AND NON-CONTROLLED SUBSTANCES THAT ARE LAWFULLY POSSESSED BY THE ULTIMATE USER ARE ACCEPTABLE TO BE PLACED IN THE KIOSK. SCHEDULE I CONTROLLED SUBSTANCES, ILLICIT OR DANGEROUS SUBSTANCES, AND ANY CONTROLLED SUBSTANCES NOT LAWFULLY POSSESSED BY THE ULTIMATE USER MAY NOT BE PLACED IN THE KIOSK.

WARNING: Entering this area, or coming into contact with items or materials in this kiosk, can expose you to chemicals known to the State of California to cause cancer and birth defects or other reproductive harm, including lead. For more information go to www.P65Warnings.ca.gov.

please go to www.med-project.org or call 1-844-633-7765. 

✓ LIFE™CHECK\*





#### Front Panel Drop-door Kiosk Signage



Name: 123 Pharmacy

Contact: (555) 555-5555

#### **Auto-Injector Kiosk Signage**



# TO REQUEST FREE MAIL-BACK SERVICES FOR INJECTORS, PLEASE CALL OR VISIT OUR WEBSITE.

Para solicitar los servicios de devolución por correo para los inyectores, llámenos o visite nuestro sitio web.

如需针对喷射器请求获得免费邮寄返还服务,请致电或访问我们的网站。

Para humiling ng libreng serbisyo ng mail-back para sa mga injector, pakiusap tawagan o bisitahin ang aming website.

Для заказа бесплатных услуг почтового возврата инжекторов звоните или посетите наш веб-сайт.

WWW.MED-PROJECT.ORG • 1-844-633-7765





SFCA



#### Sample Mail-Back Services Signage

MAIL-BACK SERVICES ARE AVAILABLE IN YOUR AREA FOR:

LOS SERVICIOS DE DEVOLUCIÓN POR CORREO ESTÁN DISPONIBLES EN SU ÁREA PARA: 针对以下情况在您的区域内提供邮寄返还服务:

В ВАШЕМ РАЙОНЕ ПРЕДЛАГАЮТСЯ УСЛУГИ ПОЧТОВОГО ВОЗВРАТА: ANG MGA SERBISYONG MAIL-BACK AY MAGAGAMIT SA INYONG LUGAR PARA SA:

## INJECTORS INYECTORES 喷射器 ИНЖЕКТОРОВ MGA INJECTOR



For more information, please call or visit our website
Para obtener más información, llame o visite nuestro sitio web
如需更多信息,请致电或访问我们的网站
Для получения дополнительной информации звоните или посетите наш веб-сайт
Para sa higit na impormasyon, mangyaring tumawag o bisitahin ang aming website

www.med-project.org • 1-844-633-7765





#### **Sample Promotional Brochure**

#### WHAT SHOULD YOU DO WITH **YOUR UNWANTED OR EXPIRED MEDICINES?**



What should you do with your expired or unwanted medicines?



to dispose of expired or unwanted medications.

Medicines help treat diseases, manage chronic conditions, and improve health and well-being for millions of Americans. It's vitally important that patients take their medicine as prescribed by their health care provider and as indicated on the label or packaging. It's also important to be sure to store medications securely to prevent accidental ingestion or misuse by others in your household, especially children.

If you have expired or unwanted medication, proper disposal is easy. To protect your privacy, consumers are reminded to remove all personally identifiable information on prescription labels or materials before using any of the following disposal options.

(Source: U.S. Food and Drug Administration)

the program, go to www.med-project.org or call 1-844-633-7765





**MEDICINES** 









This material has been provided for the purpose of compliance with legislation and does not necessarily reflect the views of Innar Intelligence or the Producers participating in the Innar Intelligence Product Stewardship Plan.



#### Front of Brochure

Note: Brochures will be available in the Required Languages.

#### DISPOSAL **OPTIONS**



#### CHECK THE PACKAGE



If there are specific instructio for disposal on the label, package or package insert, please follow those instructions.

#### CONVENIENT LOCATIONS



To find the drop-off sites in your area, visit the Convenient Locations section of www.med-project.org. Mail-Back Distribution Locations may also be available in your area.

#### What items can I dispose of at a kiosk?





#### ACCEPTED:

MEDICATIONS IN ANY DOSAGE FORM, EXCEPT FOR THOSE LISTED BELOW, IN THEIR ORIGINAL CONTAINER OR SEALED.\*



#### NOT ACCEPTED:

HERBAL REMEDIES, VITAMIN, SUPPLEMENTS, COSMETICS, OTHER PERSONAL CARE PRODUCTS, MEDICAL DEVICES, BATTERIES, MERCURY-CONTAINING THERMOMETERS, SHARP, AND ILLICIT DRUGS.

#### DISPOSAL **OPTIONS**



#### MAIL-BACK



Mail-Back Services for Unwanted Medicines, Pre-filled Injector Products, and Inhalers may be available. Visit the Mail-Back section of www.med-project. org to order a Mail-Back Package.

To protect your privacy, consumers are reminded to remove all personally identifiable information on prescription labels or materials before using any of the disposal options listed above.

#### **Back of Brochure**



#### Sample Mail-back Insert for Unwanted or Expired Medicine

#### MAIL-BACK PACKAGE IS FOR

# UNWANTED OR EXPIRED MEDICATIONS



#### **ACCEPTED**

Medications in any dosage form, except those listed below, in their original container or sealed bag.\*

\*If transferring medications to a sealed bag, please be sure to recycle all remaining packaging.

#### **NOT ACCEPTED**

Herbal remedies, vitamins, supplements, cosmetics, other personal care products, inhalers, medical devices, batteries, mercury-containing thermometers, sharps, and illicit drugs.

To protect your privacy, consumers are reminded to remove all personally identifiable information on prescription labels or materials before using any of the disposal options listed above.



#### Sample Inhaler Mail-Back Envelope Insert

# MAIL-BACK PACKAGE IS FOR INHALERS



#### **ACCEPTED**

Inhalers

#### **NOT ACCEPTED**

Unwanted medicines that are not inhalers, herbal remedies, vitamins, supplements, cosmetics, other personal care products, medical devices, batteries, mercury-containing thermometers, sharps, and illicit drugs.

Note: Only place undamaged inhalers in their original containers in the Inhaler Mail-Back Package. Inhaler Mail-Back Packages can only be used for inhalers and cannot accept other types of items.

To protect your privacy, consumers are reminded to remove all personally identifiable information on prescription labels or materials before using any of the disposal options listed above.



#### Sample Auto-injector Mail-Back Package Insert

# PRE-LOADED PRODUCTS CONTAINING A SHARP AND AUTO-INJECTORS



#### **ACCEPTED**

Pre-loaded products containing a sharp and auto-injectors.

#### **NOT ACCEPTED**

Unwanted medicines that are not pre-loaded products containing a sharp or auto-injectors, inhalers, herbal remedies, vitamins, supplements, cosmetics, other personal careproducts, medical devices, batteries, mercury-containing thermometers, sharps, and illicit drugs.

Note: Injector Mail-Back Packages can only be used for pre-filled injector products and cannot accept other types of items.



#### **Back of Mail-back Inserts**



### **DISPOSAL OPTIONS:**



#### **CHECK THE PACKAGE**

If there are specific instructions for disposal on the label, package or package insert, please follow those instructions



#### MAIL-BACK

Mail-back Services for Unwanted Medicines, Pre-filled Injector Products, and Inhalers may be available. Visit the Mail-Back section of www.med-project.org to order a mail-back package.



#### **CONVENIENT LOCATIONS**

To find the drop-off sites in your area, visit the Convenient Locations section of www.med-project. org. Mail-Back Distribution Locations may also be available in your area.

For more information about the Inmar Intelligence program, please go to www.med-project.org or call 1-844-633-7765.

