



SF Environment

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A Department of the City and County of San Francisco



EDWIN M. LEE
Mayor

DEBORAH O. RAPHAEL
Director

**CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE ENVIRONMENT**

**TUESDAY, JULY 22, 2014, 5:00 P.M.
APPROVED MINUTES**

**CITY HALL, ROOM 416
SAN FRANCISCO, CA 94102**

COMMISSION MEMBERS: Commissioners Joshua Arce (President); Angelo King (Vice-President), Ruth Gravanis, Heather Stephenson, Johanna Wald, Sarah Wan

ORDER OF BUSINESS

- 1. Call to Order and Roll Call.** The Commission on the Environment meeting convened at 5:05 p.m. Present: Commissioners Arce, King, Gravanis and Wan; Excused: Commissioners Stephenson and Wald.
- 2. Approval of Minutes of the May 22, 2014 Special Commission Meeting and May 27, 2014 Commission on the Environment Regular and Special Meetings.** (Explanatory Documents: May 22 and May 27, 2014 Approved Minutes) (Discussion and Action) Upon Motion by Commissioner Gravanis, second by Commissioner Wan, the May 22 and May 27, 2014 Meeting Minutes were approved without objection (AYES: Commissioners Arce, King, Gravanis and Wan; Absent: Commissioners Stephenson and Wald).
- 3. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

Ms. Jacqueline Flin, Executive Director, A. Philip Randolph Institute (APRI) San Francisco, welcomed Deborah Raphael, Department of the Environment Director. She discussed APRI's role as a community-building organization working on outreach and public services and reported that APRI programs reinforce water conservation concepts and environmental stewardship.

- 4. Energy Upgrade California: Energy Efficiency for City Residents Presentation.** Sponsor: Commissioner Joshua Arce; Speaker: Luke Easdale, Marketing and Outreach Assistant, Energy Program (Informational Presentation and Discussion)

Marketing and Outreach Assistant Luke Easdale presented on Energy Upgrade California Home Upgrade, an energy-efficiency program that offers up to \$4,800 in rebates for San Francisco homeowners of single-family or two- to four-unit homes to increase the energy-efficiency, comfort and indoor air quality of their homes by completing an energy upgrade. The website for additional information can be found at www.sf.environment.org/energyupgradeca and the hotline number is 415-355-5007.

Public Comment: Ms. Lurilla Harris inquired whether rebates are provided for attic insulation. Mr. Easdale reported that rebates for all types of insulation are covered including attic, wall and floor insulation.

- 5. Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) Speaker: Deborah Raphael, Director (Information)

Director Deborah Raphael presented a CBS broadcast of the Department's social service work in EnvironmentNow and a KTVU broadcast on San Francisco United States Postal Service non-compliance with zero waste policies and future plans. Reports were provided on work accomplished and in progress in Department program areas and with the Mayor's Office and the Board of Supervisors on achieving compliance with recycling redemption center state law. She suggested that the Commission or Committee convene relevant parties to discuss solutions.

Commission Vice-President King discussed the importance of the green movement making logical sense and providing financial benefits to the community. He commended the Department for their focus on working with underserved areas in San Francisco. Commission President Arce suggested that the Commission write a letter to the USPS requesting an update on progress made on compliance with Zero Waste policies.

Public Comment: Ms. Jacqueline Flin stated that she is impressed with the new direction that the Department is going in and reported on discussions held with staff on different outreach programs. Ms. Flin stated that APRI is a community affiliate that wants to share information directly with San Francisco residents and is looking forward to seeing the work of the Department.

- 6. Commuter Benefits Ordinance:** Update on Progress and Compliance with Commuter Benefits Ordinance and Coordination with Bay Area Air Quality Management's Regional Program. Sponsor: Deborah Raphael, Director; Speakers: Robert Hayden, Clean Transportation Program Manager and David Burch, Principal Environmental Planner, Planning and Research, Bay Area Air Quality Management District (Informational Presentation and Discussion)

Clean Transportation Program Manager Robert Hayden presented background on the San Francisco and Bay Area Commuter Benefits Program and Ordinance discussing the 2009 Environment Code Commuter Benefits amendment, program goals, responsible parties, compliance options, findings, enforcement, and agency coordination.

Principal Environmental Planner David Burch provided background on the Bay Area Air Quality Management District and its objectives to improve regional air quality. He presented on the new 2014 regional Bay Area Commuter Benefit program now in effect discussing regulations, compliance and program requirements, commuter benefit options, and program implementation. Clean Transportation Manager Robert Hayden reported on differences between the two programs, efforts between the two agencies to coordinate compliance and enforcement, and the Department of the Environment's focus to educate and motivate employers.

- 7. Review and Approval of 2012 Buy Green Ordinance for City Staff Annual Report: Environmentally Preferable Purchasing Ordinance (EPP).** (Explanatory Document: 2012 Annual Report) Sponsor: Deborah Raphael, Director; Speaker: Commissioner Ruth Gravanis (Discussion and Action)

Commissioner Ruth Gravanis reported that the Commission's Policy Committee heard a presentation by City Toxics Reduction Specialist Jessian Choy at the July 14, 2014 meeting on the 2012 Buy Green Ordinance for City Staff Annual Report and voted to recommend approval to the full Commission. Director Raphael reported on discussions held with the Office of Contract Administration on the need for a new purchasing system. Commission President Arce requested information on whether the purchase of green products has increased in the current report.

Upon Motion by Commission Vice-President King, second by Commissioner Wan, the 2012 Buy Green Ordinance for City Staff Annual Report was approved without objection (AYES: Commissioners Arce, King, Gravanis and Wan; Absent: Commissioners Stephenson and Wald).

- 8. Review and Approval of Draft Resolution 2014-06-COE commending Commissioner Emeritus Alan Mok for his Service to the Commission on the Environment.** (Continued from the May 27, 2014 Meeting) (Explanatory Document: Approved Resolution) Sponsor and Speaker: Commissioner Joshua Arce (Discussion and Action)

Commissioners King and Gravanis spoke of Commissioner Alan Mok's valuable contribution to the Commission and Operations Committee discussing his instrumental community leadership and outreach skills with members of the community.

Public Comment: Mr. Cal Broomhead reported on and thanked Commissioner Mok for broadcasting on Chinese radio and television an event to replace incandescent lamps for high efficiency fluorescent lamps that produced a turnout of over 1500 people.

Upon Motion by Commissioner Gravanis, second by Commission Vice-President King, Resolution 006-14-COE was approved without objection (AYES: Commissioners Arce, King, Gravanis and Wan; Absent: Commissioners Stephenson and Wald).

Items 10 and 11 were heard before Item 9.

- 9. Review and Approval of Draft Resolution 2014-11-COE commending Commissioner Emeritus Nicholas Josefowitz for his Service to the Commission on the Environment.** (Explanatory Document: Approved Resolution) Sponsor and Speaker: Commissioner Joshua Arce (Discussion and Action)

Commission President Arce commended Commissioner Emeritus Josefowitz's initiative in moving ideas and thanked him for his contribution. Commission Secretary Monica Fish read the Resolution into the record. Commissioner Emeritus Nicholas Josefowitz thanked the Commission and noted the tremendous work that has been accomplished to advance mutual environmental goals forward.

Upon Motion by Commissioner Gravanis, second by Commissioner King, Resolution 011-14-COE was approved without objection (AYES: Commissioners Arce, King, Gravanis and Wan; Absent: Commissioners Stephenson and Wald).

10. Review and Approval of Draft Resolution 2014-12-COE commending Ann Kelly, San Francisco Department of the Environment Senior Manager, Energy Programs, for her service to the Department and the San Francisco Commission on the Environment (Explanatory Document: Approved Resolution) Sponsor and Speaker: Deborah Raphael, Director (Discussion and Action)

Director Deborah Raphael read the Resolution into the record commending and thanking Ms. Ann Kelly for her service to the Department and to the Commission on the Environment. She discussed Ms. Kelly's impressive quantitative and qualitative career contributions to the environment. Commission President Arce spoke of the impact that Ms. Kelly's work had on the environment globally and his positive experiences working with Ms. Kelly.

Ms. Kelly discussed her environmental career and thanked the Commission for moving environmental policies forward that have a global-effect. She spoke of the many positive experiences she had working with Department of the Environment staff and the Commission.

Public Comment: Energy Manager Cal Broomhead discussed his long-time history working with Ms. Kelly citing her strategic planning skills, vision of where the energy world should go and the role of local government, and pushing her vision through the Local Government Sustainability Coalition. He discussed the important role of Ms. Kelly in creating opportunities for local governments to participate in partnerships with their utilities and in receiving funding for running their own programs.

Upon Motion by Commission Vice-President King, second by Commissioner Gravanis, Resolution 012-14-COE was approved without objection (AYES: Commissioners Arce, King, Gravanis and Wan; Absent: Commissioners Stephenson and Wald).

11. Review and Approval of Draft Resolution File No. 2014-09-COE in support of San Francisco Solar Policy for New Construction. (Explanatory Document: Draft and Approved Resolution) Sponsors: Commission President Arce and Commissioner Emeritus Josefowitz; Speaker: Alison Healy, Renewable Energy Program Manager (Discussion and Action)

Commission President Arce discussed the potential of San Francisco becoming the third city in California requiring solar on new development and reported on amendments made to the Draft Resolution. Renewable Energy Program Manager Alison Healy reported on state requirements that are planned for adoption in 2016 for solar on new construction. She discussed her work vetting the process with all relevant stakeholders and work in progress to gather statistics of solar installations that would be discussed at a future Commission meeting.

Commissioner Gravanis suggested that the proposed legislation take into account that solar installations should not take up 100 percent of roof coverage so as to accommodate other uses. Commission Vice President King requested a report on the potential for new solar in housing and in the commercial industry and the role the legislation would have in workforce development.

Upon Motion by Commission Vice-President King, second by Commission President Arce, Resolution 009-14-COE was approved without objection (AYES: Commissioners Arce, King, Gravanis and Wan; Absent: Commissioners Stephenson and Wald).

- 12. Commission Secretary's Written Report.** (Explanatory Document: Commission Secretary's Report and Correspondence Log) Monica Fish, Commission Secretary (Information)
- **Communications and Correspondence**
 - **Update on City Legislation**

Commission Secretary Monica Fish provided a report of all Commission communications and correspondence received and an update on City legislation since the last meeting on May 22, 2014. Ms. Fish reported that Commissioners would be provided with an opportunity to choose between two versions of meeting minutes, one a summary version of meeting proceedings, and the other a more condensed version.

- 13. Operations Committee Chair's Report.** Highlights of the May 14, 2014 Meeting and review of the Agenda for the August 13, 2014 Meeting. (Information and Discussion) This agenda item was continued to the next meeting.

- 14. Policy Committee Report.** (Information and Discussion)

Chairs Report: Highlights of the April 9, May 22, June 9 and July 14, 2014 Meetings and review of the Agenda for the August 11, 2014 Meeting to be held at City Hall, Room 421.

Commissioner Gravanis reported on April 9, May 22, June 9, and July 14 Policy Committee meeting proceedings and plans for agenda topics for future meetings.

- 15. Announcements.** (Information and Discussion) There were no Commissioner announcements made at this time.

- 16. President's Announcements.** (Information and Discussion) Commission President Arce announced (1) World Cup recycling messages, (2) distributed and reported on a letter from the Mayor outlining goals for Commissioners' attendance at meetings; (3) suggested that a letter be created addressed to the Mayor, Board President, and SFPUC General Manager thanking them for fully funding the GoSolarSF program; and (4) that Supervisor Malia Cohen would be sponsoring a policy to encourage collaboration between the Department of the Environment and the San Francisco Port to create a policy to oppose and prohibit the export and transport of hazardous fossil fuel materials from San Francisco.

- 17. New Business/Future Agenda Items.** (Information, Discussion and Possible Action) Commission Vice President King requested a discussion about electric vehicle charging stations in condominium units. Commission President Arce reported on an MIT study that shows that with the closing of the power plants in the Bayview neighborhood, the Mission District is now the most

disproportionate community in San Francisco. He suggested that the Commission hold a future community meeting in the Mission District with community leaders and staff.

18. Public Comments: Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda. There was no public comment at this time.

19. Adjournment. The Commission on the Environment meeting adjourned at 7:25 p.m.

*** Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, CA 94102 between the hours of 9 a.m. and 5 p.m. A photo I.D. is required for entry to the building, (2) on the Commission's meeting website at <http://www.sfenvironment.org/commission/agendas> included with minutes by meeting date; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at Monica.Fish@sfgov.org. For a video recording of the July 22, 2014 Commission on the Environment meeting, access this link http://sanfrancisco.granicus.com/MediaPlayer.php?view_id=165&clip_id=20701. For an audio recording access http://media-06.granicus.com:443/ondemand/sanfrancisco/sanfrancisco_0084f228-ebec-420e-aded-1d54f91df894.mp3.*

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Approved: September 30, 2014