



SF Environment

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EDWIN M. LEE
Mayor

DEBORAH O. RAPHAEL
Director

**CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE ENVIRONMENT
NOTICE OF REGULAR MEETING AND AGENDA**

**TUESDAY, July 28, 2015, 5:00 P.M.
CITY HALL, ROOM 416
SAN FRANCISCO, CA 94102**

COMMISSION MEMBERS: Commissioners Joshua Arce (President); Elmy Bermejo, Heather Stephenson, Johanna Wald, Sarah Wan

ORDER OF BUSINESS

Public comment will be taken before the Commission takes action on any item.

- 1. Call to Order and Roll Call.**
- 2. Approval of Minutes of the May 26, 2015 Commission on the Environment Regular Meeting.** (Explanatory Documents: May 26, 2015 Draft Minutes) (Discussion and Action)
- 3. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.
- 4. Community Outreach Presentation: Achieving Zero Waste in Food Establishments: How SFE helps commercial food establishments implement best practices to maximize their participation in the City's composting and recycling programs.** Sponsor: Commissioner Joshua Arce; Presenter: Vernon Haney, Outreach Associate. (5 minutes) (Informational Presentation and Discussion)
- 5. Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) Speaker: Deborah Raphael, Director (Informational Report and Discussion)

Department of the Environment, City and County of San Francisco
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6. **Presentation on San Francisco's Zero Waste Textile Initiative and Recology's Textile Collection Pilot.** (Explanatory Document: Textile Initiative Commission Presentation) Sponsor: Deborah Raphael, Director; Speakers: Alexa Kielty, Zero Waste Specialist and Paul Giusti, Community and Government Affairs Manager, Recology. (15 minutes) (Informational Presentation and Discussion)
7. **Presentation on the goals, strategies, and early concepts for the Step Up Power Down Program, a joint marketing and outreach campaign between PG&E and the cities of San Francisco, and San Jose.** Sponsor: Deborah Raphael, Director; Speaker: Reuben Schwartz, Principal Program Manager, Customer Care at PG&E (15 minutes) (Informational Presentation, Discussion and Possible Action)
8. **Update on Fiscal Year 2015-2016 Budget.** Sponsor: Deborah Raphael, Director; Speaker: Joseph Salem, Program Manager, Finance and Administration (10 minutes) (Informational Report and Discussion)
9. **Update on Better Roofs for SF: Solar Requirement.** Sponsor: Commission Joshua Arce; Speaker Barry Hooper, Private Sector Green Building (5 Minutes) (Informational presentation, Discussion, and Possible Action)
10. **Approval of Corrected Guidelines for the Use of Impound Account Funds.** Sponsor and Speaker: Deborah Raphael, Director (5 minutes) (Discussion and Action)
11. **Operations Committee Chair's Report.** Review of the agenda for the August 12, 2015 meeting to be held in City hall, room 421 at 5pm. (Informational Report and Discussion)
12. **Policy Committee Report.** (Informational Report and Discussion) Chairs Report: Highlights from the June 8, 2015 meeting and review of the agenda for the August 10, 2015 meeting to be held at City Hall, Room 421 at 5pm.
13. **Announcements.** (Information and Discussion)
14. **President's Announcements.** (Informational Report and Discussion)
15. **New Business/Future Agenda Items.** (Information, Discussion and Possible Action)
16. **Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.
17. **Adjournment.**

The next Regular Meeting of the Commission on the Environment is scheduled for Tuesday, September 22, 2015, 5:00 p.m. at City Hall, Room 416.

** Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, California, 94103 between the hours of 9 a.m. and 5 p.m., Photo identification is required for entry to the building. (2) on the Commission's website <http://www.sfenvironment.org/commission/agendas>; (3) upon request to the Commission Secretary, at telephone number 415-355-3700, or via e-mail at environment@sfgov.org within three business days of a meeting. If any materials related to an item on this agenda have been distributed to the Commission after distribution of the agenda packet, those materials are available for public

inspection at the Department of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 during normal office hours or will be made available on the Commission's website <http://www.sfenvironment.org/commission/agendas> as attachments to the agenda or meeting minutes.

Important Information

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

NOTE: Persons unable to attend the meeting may submit to the Commission on the Environment, by the time the proceedings begin, written comments regarding the agenda items above. These comments will be made a part of the official public record and shall be brought to the attention of the Commission on the Environment members. Any written comments should be sent to: Commission Secretary of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 by 5:00 p.m. on the day prior to the hearing. Comments that cannot be delivered to the Commission Secretary by that time may be taken directly to the hearing at the location above. When bringing handouts to meetings, please photocopy on both sides of the paper and try to use post-consumer recycled or tree-free paper. Also, please bring sufficient copies of handouts for the Commission, the Commission Secretary and the public.

Public Comment

At this time, members of the public may address the Commission on items of interest that are within the subject matter jurisdiction of the Commission but are not on today's agenda. Public comment will be taken following each agenda item. Each member of the public may address the Commission for up to three minutes, unless otherwise announced by the President. If it is demonstrated that the comments by the public will exceed 15 minutes, the President may continue Public Comment to another time during the meeting.

The Brown Act forbids the Commission from taking action or discussing any item or issue not appearing on the posted agenda. This rule applies to issues raised in public comment as well. In response to public comment, not on an agenda item, the Commission is limited to:

1. Briefly responding to statements made or questions posed by members of the public, or
2. Request staff to report back on a matter at a subsequent meeting, or
3. Directing staff to place the item or issue on a future agenda (Government Code Section 54954.2(a).)

Disability Access

The Commission on the Environment meeting will be held at City Hall, Room 416 in the Civic Center Area. The Commission meeting room is wheelchair accessible. The closest accessible BART station is the Civic Center Station at United Nations Plaza and Market Street. Accessible MUNI lines serving this location are: #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro Stations at Van Ness and Market and at Civic Center. For information about MUNI accessible services call (415) 923-6142. There is accessible curbside parking adjacent to City Hall on Grove Street and Van Ness Avenue and in the vicinity of the Veterans Building at 401 Van Ness Avenue adjacent to Davies Hall and the War Memorial Complex.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals. Individuals with chemical sensitivity or related disabilities should call the Mayor's Office on Disability at (415) 554-6789 or (415) 554-6799 (TTY) for additional information.

The following services are available on request 72 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week: For American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact SF Environment at (415) 355-3700 to make arrangements for the accommodation. Late requests will be honored, if possible.

Language Access

Language Assistance: To request an interpreter for a specific item during the meeting, please contact the Department of the Environment at (415) 355-3700 or environment@sfgov.org at least 48 hours in advance of the hearing.

Know your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, Sunshine Task Force Administrator, City Hall, Room 409, One Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-7854; E-mail: sotf@sfgov.org. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at www.sfgov.org.

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100, et. seq] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, 2nd Floor, San Francisco, CA 94102; telephone (415) 252-3100, fax (415) 252-3112, web site at www.sfgov.org/ethics.

General Department of the Environment Contact Information:
TEL: (415) 355-3700; FAX: (415) 554-6393

Posted: July 23, 2015