



## Energy Efficiency Coordinating Committee

Monday, January 23, 2017, 3:00 p.m.  
City Hall, Room 421  
One Dr. Carlton B. Goodlett Jr. Place  
San Francisco, CA 94102

### DRAFT MEETING MINUTES

#### 1. Call meeting to order

The Energy Efficiency Coordinating Committee meeting was convened at 3:04 p.m. (Present: Members Avni Jamdar (President), Holly Kaufman (Vice-President) (Arrived at 3:27 p.m.), Cal Broomhead (Arrived at 3:10 p.m.), James Bryant (Arrived at 3:13 p.m.), Antonio Diaz, Sam Moss, Renae Steichen, Miriam Zouzounis (arrived at 4:35 p.m.); Excused: Lori Mitchell.

#### 2. Approval of minutes from December 12, 2016 Committee meeting. (Attachment: December 12, 2016 Committee meeting minutes) (Discussion and Action)

Upon motion by Member Moss and second by Member Diaz, the minutes for the December 12, 2016 Energy Efficiency Coordinating Committee were approved without objection (Aye: Members Jamdar, Diaz, Moss, Steichen; Absent: Bryant, Kaufman and Zouzounis)

There was no public comment.

#### 3. Discussion of energy efficiency in affordable housing developments.

- Cindy Wu, Deputy Director, Chinatown Community Development Center
- Caroline McCormack, Sustainable Housing Policy Manager, California Housing Partnership

Cindy Wu, Deputy Director, Chinatown Community Development Center, provided an overview of the organization, new construction, major rehabilitations, a special project at William Penn Hotel, targeted intervention, engagement strategies, utility tracking, sustainable Chinatown, the BayREN program, various projects, how the projects came off the ground and funding.

Member Broomhead asked about raising rents to pay for capital costs and capital pass-through provisions.

Member Moss discussed passing through costs in the affordable housing sector.

Member Jamdar asked about the barriers to energy efficiency.

Member Steichen asked if they worked with the San Francisco Department of the Environment.

Caroline McCormack, Sustainable Housing Policy Manager, California Housing Partnership, discussed the housing finance services and advocacy and research of the California Housing Partnership, key issues, multifamily affordable rental housing energy efficiency retrofit trigger points, the various programs to navigate, programs on the horizon, limited incentives for water conservation and energy management solutions, one-stop services, models that have worked in the past, models that may work and program recommendations.

There was no public comment.

Unidentified individual asked about anticipated changes in funding from the United State Department of Housing and Urban Development.

Member Kaufman asked about reliance on the reauthorization of the cap-and-trade funding.

**4. Discussion of San Francisco energy efficiency matrix and programs.** The Committee is developing a document that brings together information on energy efficiency programs in San Francisco. (Attachment: San Francisco Energy Efficiency Program Matrix and Programs) (Discussion and Action)

Anthony Valdez, Commission Affairs Manager, discussed the new column to the matrix with information on savings to constituents.

Member Broomhead discussed the decreasing return on energy savings based on new technologies.

Member Steichen asked if it can be added that the matrix was an annual budget and approximate.

Member Broomhead and Member Kaufman asked that there be a note that the matrix only includes the programs the Committee evaluated.

Member Steichen and Member Kaufman requested a footnote or introductory paragraph of what is not included in the matrix.

There was no public comment.

**5. Discussion of the Committee's draft findings and recommendations to the Board of Supervisors, the Mayor and other City officers and departments.** (Attachment: Draft EECC Findings and Recommendations) (Discussion and Action)

Anthony Valdez, Commission Affairs Manager, explained changes to the draft recommendations.

Member Moss asked that a recommendation be added to request the Board of Supervisors to encourage market rate housing developments to do more for energy efficiency.

The Committee requested removing the recommendations from the end of the highlight documents.

Member Steichen asked that there be an explanation about Mission Housing.

The Committee discussed doing deeper dives into the draft recommendations.

Member Jamdar recommended inviting the San Francisco Apartment Association to the next Committee meeting.

Member Jamdar requested data quantifying how much of BayREN services are provided to market-rate versus below market-rate tenants.

Member Moss discussed the importance of market rate housing performing energy efficiency upgrades.

Public Comment:

Unidentified member of the public discussed workforce development, the discussion of landlords and updates to the Committee's issue summary on cap and trade.

**6. Discussion of information gathering, future presentations to the Committee and Committee timeline.** The Committee will discuss information gathering and the Committee's preferred format for how information is provided to them, future presentations and the Committee's timeline. (Attachment: EECC Timeline) (Discussion and Action)

Avni Jamdar discussed extending the Committee timeline.

Anthony Valdez, Commission Affairs Manager, discussed the timeline of the Committee moving forward.

Member Steichen discussed the Committee's recommendations on workforce development.

Member Bryant discussed the various models for workforce development.

Member Broomhead discussed the market for energy efficiency.

Member Bryant discussed CityBuild.

The Committee discussed contracting for energy efficiency in San Francisco.

The Committee discussed invitations for presentations at the February Committee meeting.

Member Broomhead discussed RECO.

There was no public comment.

## **7. Public comment**

There was no public comment.

**8. Adjournment.** The meeting was adjourned at 4:59 p.m.

*The next meeting of the Energy Efficiency Coordinating Committee is Monday, February 27, 2017 at 3:00 p.m. in City Hall, Room 421, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.*

Copies of explanatory documents are available at (1) the Committee's office, 1455 Market Street, Suite 1200, San Francisco, California, 94103 between the hours of 9 a.m. and 5 p.m., Photo identification is required for entry to the building. (2) on the Committee's website <http://www.sfenvironment.org/eecc>; (3) upon request to the Commission Affairs Manager, at telephone number 415-355-3709, or via e-mail at [anthony.e.valdez@sfgov.org](mailto:anthony.e.valdez@sfgov.org) within three business days of a meeting. If any materials related to an item on this agenda have been distributed to the Commission after distribution of the agenda packet, those materials are available for public inspection at the Department of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 during normal office hours or will be made available on the Committee's website <http://www.sfenvironment.org/eecc> as attachments to the agenda or meeting minutes.

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